



A Guide to Community-Centered Engagement in the District of Columbia

Technical Appendix

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Section 1

EAG Charter Documents

Equity Advisory Group
Draft Charter
December 11, 2017

I. Purpose

The District Department of Energy and the Environment (DDOE) and the Georgetown Climate Center (GCC) is sponsoring the formation of an Equity Advisory Group (EAG) as part of its *Clean Energy DC* and *Climate Ready DC* plans. This Equity Advisory Group will include representatives from Ward 7, with a specific focus on the neighborhoods near Watts Branch (the creek that runs through Marvin Gaye Park).

The EAG will work together to develop priorities for how the District implements two city plans – [the Climate Ready DC plan](#) (looking at how to protect the District from the impacts of climate change including more heat waves and flooding) and [the Clean Energy DC plan](#) (looking at increasing access to renewable energy like solar power).

Participants will make a difference in their neighborhood by weighing in on actions on climate change and other core concerns for Ward 7 in ways that are equitable and supportive of the local community.

Depending on the group's priorities, the EAG may inform District and community actions related to:

- Clean and affordable energy;
- Preparedness for extreme weather, heat, and flooding;
- Open space and parkland; and
- Housing affordability and economic development

II. Membership

The EAG will have approximately 12-15 voting members, including neighborhood (Far Northeast) residents and community-based nonprofits and businesses.

Other partners representing a spectrum of professional expertise will be invited to attend meetings in a non-voting capacity. These may include District agency decision-makers and partners with relevant resources to ensure that recommendations that are developed by the EAG can be acted upon.

III. Neutral Facilitation

During the EAG's planning process meetings will be convened and facilitated by Skeo. The Georgetown Climate Center (GCC) will provide note-taking and policy support.

VI. Meeting Attendance

The EAG will convene from December 2017 through June 2018. Each EAG Member agrees to attend and fully participate in each meeting (approximately six meetings). The process will not include alternates. EAG Members agree to read appropriate materials and arrive prepared to work. Any EAG Member who anticipates not being able to attend should notify GCC in advance by e-mail or telephone.

EAG members will be provided a small stipend to compensate them for their time participating in EAG meetings. And the convenors will make all reasonable efforts to provide the necessary supports to ensure that EAG members can participate (e.g., transportation, food, childcare).

Equity Advisory Group
Draft Charter
December 11, 2017

V. Representing the Community

EAG Members agree to consider the interests of all residents as well as their own particular interest group when reviewing issues and developing recommendations. As able, EAG Members will invite input from their peers and community groups to present to the EAG and will share information from the EAG to their peers and community groups for feedback and input throughout the process.

VI. Ground Rules

EAG Members agree to follow these basic ground rules:

- Be fully present in the conversation.
- Be respectful.
- Be responsible.

VII. Decision Making

Group members agree to work in a diligent, respectful, collaborative and consensus based way with their fellow group members to achieve successful EAG outcomes and a better quality-of-life for all residents of Ward 7.

EAG Members will endeavor in good faith to balance interests and develop a consensus on a set of recommendations that is satisfactory to all EAG Members. Consensus votes will be valid if 75% of the voting members are present.

Those exhibiting opinions or positions that are in the minority will work hard with the majority to find accommodations that will allow them to join the majority opinion as quickly as possible. In the event that consensus cannot be reached, a 2/3 majority vote will constitute a final decision.

What is consensus?

A consensus decision making process emphasizes deliberative dialogue and seeks to arrive at a decision which all members of the group can support. Consensus does not require all members of the group to agree to support a decision equally.

How can we measure consensus?

Polling group members can provide a simple way to determine whether a group has reached consensus.

Thumbs up = I support the proposal.

Thumbs sideways = I have concerns, but won't block consensus.

Thumbs down = I don't agree and can't support the proposal.

The group has reached consensus when all members of the group can give a thumbs sideways or a thumbs up on the proposed action.

What if we can't reach consensus?

When consensus cannot be reached, a 2/3 majority vote will constitute a final decision.

Proposed Equity Principles for EAG Meetings

The following draft equity principles for EAG Meetings were developed based on community interviews conducted as part of this process.

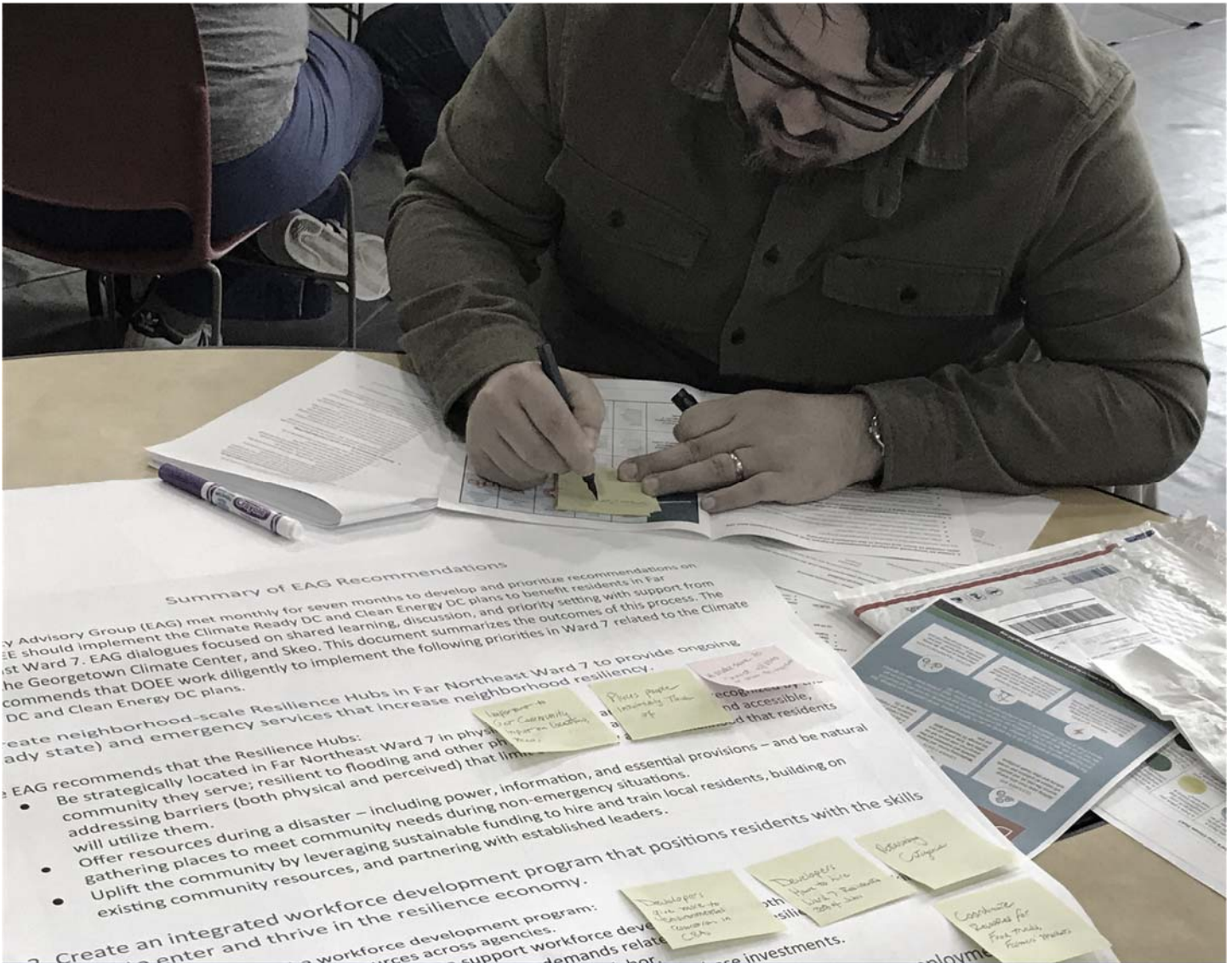
Remove Barriers to Meeting Participation

- ✓ Use local venues for hosting meetings.
- ✓ Use local venues for advertising opportunities to participate in EAG meetings open to the public.
- ✓ Hold meetings in an accessible location within the community.
- ✓ When resources permit, provide transportation and childcare for EAG members who need it to attend (with reasonable notice).
- ✓ When resources permit, provide food at meetings that run through mealtimes.
- ✓ When possible, offer compensation to community volunteers for their service as Equity Advisory Group members.

Build Trust and Relationships

- ✓ Use plain language to communicate.
- ✓ Value and honor local knowledge and lived experience.
- ✓ Be honest and transparent about where community input can influence outcomes and where it cannot.
- ✓ Be transparent if a perspective or stakeholder group is not represented and continue seeking representation.
- ✓ Offer community forums to hear from community members not able to participate in the EAG.
- ✓ Include District agency decision-makers and partners with relevant resources in meetings to ensure that the recommendations that are developed by the EAG can be acted upon.
- ✓ Invest in building relationships between community leaders, resource partners and decision-makers.
- ✓ Build long-term partnerships for implementation that may extend beyond the life of this project.

Based on the experience of the Equity Advisory Group, the District may refine and adopt some of these principles in future to support more equitable community engagement.



Section 2

EAG Recruitment Documents

Equity Advisory Group Informational Meeting Agenda

FH Faunteroy Community Enrichment Center

December 11, 2017 | 6:30 - 8:30 p.m.

Purpose

- Get to know each other and Ward 7.
- Share the purpose of the project and the District's commitment to equitable community engagement.
- Share the Equity Advisory Group's (EAG) proposed role in the project and gather input on the charter.
- Gather feedback on proposed equity principles and membership for the EAG meetings.

6:30 Participants arrive, gather their food and settle in

6:35 Welcome and Introductions (facilitator)

- Welcoming Remarks (FH Faunteroy Community Enrichment Center)
- Introductions: Please share the following in 1 minute or less:
 - Name and how long you have lived or worked in Ward 7
 - What brought you here this evening?
 - A meaningful or positive sight, sound, smell or memory from your community?

6:55 Project Overview & Q&A

- District commitment to community engagement and equity (District Department of Energy and Environment)
- Project background, purpose and timeframe (Georgetown Climate Center)
- Q&A (facilitator)

7:05 Discussion of the EAG's Proposed Role (facilitator)

- Overview of the draft EAG Charter
- Facilitated discussion

7:25 Project Schedule (facilitator)

- Overview of project schedule
- Facilitated discussion

7:45 Proposed Equity Principles for EAG Meetings (facilitator)

- Overview of proposed equity principles
- Facilitated discussion

7:55 EAG Membership Discussion and Invitation (facilitator)

- Membership Discussion (10 min)
 - Overview of membership goals
 - Are there any major voices that are not a part of this discussion yet, but should be?
If so, who should we reach out to?
- Equity Advisory Group Questionnaire (10 min; project staff available to answer questions)

8:15 Closing Survey and Next Steps (facilitator)

- Short survey (equity evaluator)
- Next Steps

8:30 Adjourn

Equity Advisory Group Informational Meeting
Facilitators' Agenda
December 11, 2017

Purpose

- Get to know each other and Ward 7.
- Share the purpose of the project and the District's commitment to equitable community engagement.
- Share the Equity Advisory Group's (EAG) proposed role in the project and gather input on the charter.
- Gather feedback on proposed equity principles and membership for the EAG meetings.

6:30 **Participants arrive, gather their food and settle in**

6:35 **Welcome and Introductions (facilitator)**

Encourage everyone to be seated as quickly as possible upon arrival. Offer a welcome starting promptly at 6:35 and let folks know we have a full agenda and want to make sure they get out on time this evening. Give an overview of the purpose of the meeting (above).

- Welcoming Remarks (FH Faunteroy Community Enrichment Center)

Introductions (facilitator goes first to demonstrate brevity; may choose to abbreviate exercise, depending on number of attendees):

Please share the following in 1 minute or less:

- Name and how long you have lived or worked in Ward 7
- What brought you here this evening?
- A meaningful or positive sight, sound, smell or memory from your community?

6:55 **Project Overview & Q&A**

- District commitment to community engagement and equity (*District Department of Energy and the Environment*)

Share a few words on the District's commitment to the process, the origins of the work in the Clean Energy DC and Climate Ready DC plans (if copies are available, make sure everyone picked them up), and thank everyone for coming and participating. Also, that you are there to support the process and are looking forward to the EAG's recommendations.

- Project background, purpose and timeframe (*Georgetown Climate Center*)

Share a few words on the Georgetown Climate Center's role, the purpose of the EAG, and thank everyone for coming and participating. Also, that you are there to support the process and are looking forward to the EAG's recommendations.

- Q&A (facilitator)

As needed, help build a connection between DOEE/GCC framing comments about the purpose of the project and its goals to address historic patterns of racial discrimination and exclusion of East of the River communities. This can be brief but should be acknowledged directly.

We will share more about the role of the EAG and the project schedule momentarily, but does anyone have any big picture questions based on what DOEE and GCC shared?

7:05 **Discussion of the EAG's Proposed Role (facilitator)**

- Overview of the draft [EAG Charter](#)

Read through each section, ask for questions, and ask if everyone agrees before moving on.

Equity Advisory Group Informational Meeting
Facilitators' Agenda
December 11, 2017

Be mindful of time! Must move on to next agenda item at 7:30. Can table detailed discussions in the parking lot for future reflection.

7:25

Project Schedule (facilitator)

- Overview of [project schedule](#)

Offer an overview of the schedule and get feedback on the following two questions about scheduling:

The EAG will meet approximately six times in 2018, including one public forum which may be held in March. The process will include a focus on shared learning between EAG members and the District, solutions development based on near-term opportunities and resources, and the development of recommendations based on EAG input and input from the public meeting.

Does the second Monday of the month (in the evening) work for monthly EAG meetings?

Is Saturday the best day of the week for a two-hour public forum? Would a morning or afternoon meeting work best in this community?

7:45

Proposed Equity Principles for EAG Meetings (facilitator)

- Overview of proposed [equity principles](#)

Read through each section, ask for questions, and ask if anything is missing before moving on.

7:55

EAG Membership Discussion and Invitation (facilitator)

- Membership Discussion (10 min)

We are hoping that many of you will be interested in serving on the EAG, and we'll have an opportunity in a moment for you to share your information with us in an application. But first we'd like to check in on representation goals for the EAG.

Share an overview of [representation goals](#) (refer to handout) and ask any EAG members who are present to stand. Acknowledge formal invitations have only been extended to residents so far and that invitations to non-profits and other organizations will be forthcoming, following tonight's meeting.

Based on the representation goals we reviewed and who is here tonight, are there any major voices that are not a part of this discussion yet, but should be? If so, who should we reach out to? *[Important note: **The goal is only to solicit recommendations if there is a significant perspective identified in the previous agenda item that is not represented in the applicant pool.** We are not opening this up to another significant level of effort in outreach.]*

- [Equity Advisory Group Questionnaire](#) (10 min; project staff available to answer questions)
 - We would love for each of you to consider serving on the EAG, and we hope to finalize membership this month.
 - We have a questionnaire for all meeting participants to fill out. This questionnaire will help us get to know you, has a place for you to indicate if you are interested in serving, and also includes a place for you to nominate other friends and neighbors to serve.
 - If you nominate others, please be conscious of focusing your nominations on people who can represent perspectives that are not yet at the table. Because we are aiming to confirm the EAG membership this month, we want to focus our follow up on those areas, instead of expanding more broadly.

Equity Advisory Group Informational Meeting
Facilitators' Agenda
December 11, 2017

- Project staff will be available to answer questions, if you have any as you review the questionnaire. We'll take ten minutes to allow folks to fill it out before sharing next steps and adjourning the meeting.

8:15 Closing Survey and Next Steps (facilitator)

- Short survey (facilitated by equity evaluator)

Share a few words on your role as the project evaluator and provide instructions about how to complete the survey. [Allow about 10 [minutes for survey](#) completion.]

Thank you for your participation tonight and all the insights you shared. We'll be incorporating your feedback into the process moving forward, and look forward to following up with many of you about serving on the EAG. If you did not submit an application to serve on the EAG, please be watching for an update on the date and time of the public forum in the spring. We would love to see you there!

*Invite **DOEE** and **GCC** to say a few closing word of thanks, if desired.*

8:30 Adjourn

Equity Advisory Group: Nominee Information

Thank you for your interest in serving on the Equity Advisory Group (EAG)! This group will include residents, businesses and other leaders in Ward 7, with a specific focus on the neighborhoods near Watts Branch (the creek that runs through Marvin Gaye Park). The EAG will work together to develop priorities for how the District implements two city plans – the Climate Ready DC plan (looking at how to protect the District from the impacts of climate change including more heat waves and flooding) and the Clean Energy DC plan (looking at increasing access to renewable energy like solar power).

We are working to develop an Equity Advisory Group that represents a balanced set of perspectives and interests from the neighborhoods near Watts Branch. We appreciate you sharing some information about yourself as we evaluate nominees and consider representation. If you are not comfortable providing any of the below information, please feel free to move on to the next question (this will not be counted against you).

For more information on the EAG, please visit: <http://www.georgetownclimate.org/eag.html>.

Full Name *

.....

Phone number

.....

Email address

.....

Validation

Text

Email address

Address

The above address is:

- ☐ Home
- ☐ Work

Participation in the EAG

Are you interested in being a member of the EAG?

- ☐ Yes
- ☐ No
- ☐ I need more information

Would you like to nominate anyone? Please provide contact information and what perspective they would add.

Tell us about you

We are trying to convene a representative group of community members and would appreciate learning a little bit more about who you are. Please provide any information that you are comfortable sharing.

Age

- ☐ Under 18
- ☐ 19-24
- ☐ 25-39
- ☐ 40-64
- ☐ 65+

Race: I primarily identify as (check all that apply)

- ☐ African American / Black
- ☐ Caucasian / White
- ☐ Asian American
- ☐ American Indian or Alaska Native
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ Middle Eastern or North African

Ethnicity: I identify as

- ☐ Hispanic, Latino/a
- ☐ non-Hispanic

If you consider yourself a member of an immigrant community, please share what country-of-origin or other self-identified group you represent:

Your Neighborhood

Tell us a bit more about how you define your community, what you like about where you live, and what you would like to see improve.

Which of the following neighborhoods would you consider your neighborhood, based on where you live or work?

- ☐ Benning
- ☐ Benning Ridge
- ☐ Burrville
- ☐ Central NE
- ☐ Capitol View
- ☐ Deanwood
- ☐ Dupont Park
- ☐ Eastland Gardens
- ☐ Fairfax Village
- ☐ Fort Dupont
- ☐ Greenway
- ☐ Hill Crest
- ☐ Isherwood
- ☐ Kenilworth
- ☐ Knox Hill/Buena Vista
- ☐ Lincoln Heights
- ☐ Marshall Heights
- ☐ Mayfair



☒ Naylor Gardens

☐ NE Boundary

☐ Penn Branch

☐ Randall Highlands

☐ River Terrace

☐ Rosedale

☐ Twinning

What kind of housing do you live in?

☐ Housing run by the District of Columbia Housing Authority

☐ Renter (affordable or subsidized)

☐ Renter (market rate)

☐ Homeowner

☐ I do not live in Ward 7.

How long have you lived in Ward 7? (check all that apply)

☐ Less than 5 years

☐ 5-10 Years

☐ 10- 20 years

☐ 20-39 years

☐ 40+ years

☐ My family has lived in this community for more than one generation

Which of the follow are concerns in your neighborhood?

	Not an issue	Moderate issue	Highly Concerning
Cost of energy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to quality food/groceries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing affordability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trash	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to transit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to parks/trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of schools	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health impacts of air quality (e.g. asthma or other respiratory challenges)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other public health concerns	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flooding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Extreme heat and rising temperatures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cost of operating personal vehicles (e.g. cost of gas)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please describe any other community concerns?

How familiar are you with any of the following programs

	I have never heard of it	I have heard of it	I have participated
RiverSmart Homes/ RiverSmart Rebates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Stormwater Solutions Grant	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Home Energy Audits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Weatherization Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Low-Income Home Energy Assistance Program (LIHEAP)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Solar Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Low-Income Citizen Property Tax Deferral	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Community Participation

While not required for participation in the Equity Advisory Group, we are interested in understanding what local groups you are part of. This might include: social service organizations; public schools; housing, neighborhood or business associations; faith-based institutions; organizations related to racial or ethnic identities; or other affiliations you have.

Please list any community-based organizations you are affiliated with and your role (e.g., leadership role or member).

Logistics

Help us find a convenient time for the EAG to meet. Additionally, let us know how we can provide any supports that will allow you to participate more easily.

When is the best time for you to meet?

☐ Monday evening

☐ Tuesday evening

☐ Wednesday evening

☐ Thursday evening

☐ Saturday morning

☐ Saturday afternoon

☐ Other:

Would any of the following make it easier for you to participate?

☐ Childcare

☐ Interpretation/translation services

☐ Transportation assistance

☐ Meals or snacks

☐ Other:

Anything else we should know (please list any concerns about this process or considerations we should keep in mind) ?

.....

This form was created outside of your domain.

Google Forms

HELP MAKE WARD 7

STRONGER

JOIN US FOR AN

INFO SESSION

**LEARN HOW YOU CAN CREATE CHANGE
AND BRING RESOURCES TO YOUR COMMUNITY
BY SERVING ON A WARD 7 EQUITY ADVISORY GROUP**

**DECEMBER 11, 2017
6:30 - 8:30PM**

FH Faunteroy Community
Enrichment Center

4800 Nannie Helen
Burroughs Avenue, NE

Light food and refreshments
will be served

To RSVP contact Melissa Deas
deas@georgetown.edu
202-662-9462

or visit: <http://bit.ly/2BvhrjX>

The Equity Advisory Group (EAG) will include a diverse group of residents, business owners, and community-based organizations and will help direct climate and energy strategies in Ward 7. The EAG is being organized by Georgetown Climate Center and Skeo Solutions in partnership with the District of Columbia Department of Energy and the Environment.

We want to hear from you! Join us at the info session to:

- Share your ideas for strengthening your community
- Tell us about your needs and priorities
- Identify community members who should be involved
- Learn how to participate as a member of the EAG!





Section 3

Meeting Materials

Meeting Schedule

- December 11, 2017 Information Session
- January 29, 2018 Laying the Foundation: Equity and Resilience in Ward 7
- February 26, 2018 Building Climate Knowledge and Refining EAG Priorities
- March 26, 2018 Information Review and Dialogue
- April 14, 2018 Recommendations Development
- April 23, 2018 Recommendations Refinement
- May 21, 2018 Final Document Review and Consensus Vote
- September 8, 2018 Public Meeting

Equity Advisory Group Members

1. Marcellus Atkinson
2. Ronda Chapman
3. Dennis Chestnut
4. Zandra Chestnut
5. LeCount Fantroy
6. Julia Irving
7. Malik Lang
8. Justin Lini
9. Greyson Mann
10. Clifton Martin
11. Clyde Thompson
12. Theresa Wallace
13. Ronnie Webb

Equity Advisory Group Meeting #2 – Agenda

FH Fauntery Community Enrichment Center

January 29, 2017 | 6:30 - 8:30 p.m.

Purpose

- Recap the December meeting, the purpose of the project and the Equity Advisory Group's (EAG) role.
- Create a shared understanding of equity, vulnerability and resilience that is grounded in community history, including environmental and climate-related impacts.
- Share thoughts on a vision and priorities for the future of the community.

6:25 **Participants arrive, gather their food and settle in**

6:30 **Welcome and Introductions** (facilitator)

- Framing remarks
- Introductions: Please share your name and your greatest hope for seeing the neighborhood thrive over the next decade!

6:50 **December Meeting Recap & Q&A** (facilitator)

- Brief Summary of Project Roles (District Department of Energy and the Environment (DOEE) and Georgetown Climate Center (GCC))
- Updates on Project Schedule and EAG Membership
- Review EAG Charter and Equity Principles
 - Any final input based on review at home?
 - Consensus Vote: If we follow the charter and these principles, will we have had an equitable process? Do we have consensus to adopt these documents?

7:05 **A Historical Perspective: The Intersections of Community and Environment**

- How the community East of the River grew in relationship to the river
- How the Anacostia River has changed the community, and how the community has changed the river over time
- The wide range of community perceptions of the river
- How the community has changed from rural to urban over the last fifty years

7:20 **Timeline Exercise: Ward 7 – A History of Resilience** (facilitator)

- Develop a historical timeline of key social, development and environmental events in Ward 7

7:35 **Discussion: Looking back at Resilience and Equity in Ward 7** (facilitator)

- What events have created disadvantage or opportunity for Ward 7?
- What are the assets that lead to resilience in this community?

7:55 **Discussion: Vision and Priorities for the Future of Ward 7** (facilitator)

- *Visioning Discussion*: Review the hopes shared during the introduction. What themes do you see that might form a vision for the future?
- *Priorities Exercise*: Review the list of priorities identified through the nominee questionnaire.
 - Anything you would change? Anything else you would add to the list?
 - Use sticky dots to indicate your top priorities as of now for the future of Ward 7.

8:25 **Meeting Summary and Next Steps** (facilitator)

8:30 **Adjourn**

Equity Advisory Group Meeting #2 – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

January 29, 2017 | 6:30 - 8:30 p.m.

Purpose

- Recap the December meeting, the purpose of the project and the Equity Advisory Group’s (EAG) role.
- Create a shared understanding of equity, vulnerability and resilience that is grounded in community history, including environmental and climate-related impacts.
- Share thoughts on a vision and priorities for the future of the community.

6:30 **Participants arrive, gather their food and settle in**

6:35 **Welcome and Introductions** *(facilitator)*

- Framing remarks

Encourage everyone to be seated as quickly as possible upon arrival. Offer a welcome starting promptly at 6:35 and let folks know we have a full agenda and want to make sure they get out on time this evening.

Give an overview of the purpose of the meeting (above), including definitions of vulnerability (increased risk of harm due to stresses on the community) and resilience (the ability to get back up when you’re knocked down and how long it takes you). Note that there are different definitions of resilience and that we can continue exploring this concept over the course of the project. We can also stop and have discussions at any point if there are terms that don’t quite make sense to you, or need further conversation.

What we want for this and every EAG meeting is to create an atmosphere where an open and honest conversation with participation from all and that while some information will be shared with them at this meeting our hope is primarily to hear from them about their experiences and vision for the future.

- Introductions: Please share your name and your greatest hope for seeing the neighborhood thrive over the next decade!

Model sharing your introduction in 30 seconds or less and facilitate introductions from all.

GCC: Flip chart responses to the introduction question. Use flipchart sheet and color marker for EAG member responses and note other responses on a second flip chart in a different color. [EAG responses will be referenced later in the final discussion as a starting point for vision of the neighborhood’s future.]

6:50 **December Meeting Recap & Q&A** *(facilitator)*

- Brief Summary of Project Roles *(District Department of Energy and the Environment (DOEE) and Georgetown Climate Center (GCC))*

DOEE: Thank everyone for coming and participating. Share a few words on DOEE’s role and hopes for this process. Also, that you are there to support the process and are looking forward to the EAG’s recommendations.

GCC: Share a few words on the Georgetown Climate Center’s role. Also, that you are there to support the process and are looking forward to the EAG’s recommendations.

- Project Schedule
- Membership Updates

Equity Advisory Group Meeting #2 – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

January 29, 2017 | 6:30 - 8:30 p.m.

- EAG Charter and Equity Principles
 - Any final input based on review at home?
 - Consensus Vote: If we follow the charter and these principles, will we have had an equitable process?

Project Schedule and Membership updates: An updated project schedule and list of confirmed EAG members is provided on the back of your agenda. Today's meeting will focus on community history as well as a preliminary discussion of vision and priorities for the future of the community. Next month, we will take a deeper dive on the Districts climate and energy plans and continue to refine the vision and priorities based on that conversation.

EAG Charter and Equity Principles: Ask the group if there are any clarifying questions or comments based on the EAG's review of these documents at home. Field questions and make modifications to the documents efficiently, if needed. Remind the group of the consensus voting process and ask for a vote on the following:

- *If we follow the charter and these principles, will we have had an equitable process?*
- *Do we have consensus to adopt the EAG Charter and Equity Principles?*

Note that input around what an equitable process looks like (and other similar questions) is up for for discussion over the course of the project. Formal recommendations will be made at the end of the process.

7:05 *Introduce guest speakers. Mention that participants can ask clarifying questions at any point during the presentations. Keep the presentations to the time limits by holding up signs or offering verbal reminders as needed.*

A Historical Perspective: The Intersections of Community and Environment

- How the community East of the River grew in relationship to the river
- How the Anacostia River has changed the community, and how the community has changed the river over time
- The wide range of community perceptions of the river
- How the community has changed from rural to urban over the last fifty years

Guest 1 – highlight the origins and growth of the communities East of the River, their ecological fragility, and the history of the impact of the river on the people and of the people on the river. If possible, display current floodplain maps as a reference during this talk, either projected or on a poster if Katrina has a presentation.

EAG member – recap what he shared at the last meeting about how the community has urbanized and the social and ecological implications of this change.

As needed, facilitator may recap the idea that risks to the community can change based on both changes to climate/environment and changes to the built environment.

7:20 **Timeline Exercise: Ward 7 – A History of Resilience (facilitator)**

- *Develop a historical timeline of key social, development and environmental events in Ward 7*

Pre-meeting Prep: Using a long roll of butcher paper, develop a [timeline](#) from the founding of the community to present that includes a few key milestones from each century (1700s – 2018). The timeline should not appear overly full at the start of the exercise. There should be an emphasis on

Equity Advisory Group Meeting #2 – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

January 29, 2017 | 6:30 - 8:30 p.m.

blank space to encourage discussion among EAG members. Pre-filled events should include a range of social, planning and environmental/weather-related touchstones to get folks thinking.

Facilitator: Invite EAG members to add events to the timeline. Highlight issues of vulnerability and resilience and make connections to the environment/climate where possible. Also highlight and acknowledge areas where the District has been responsible for creating or deepening mistrust with Ward 7. Encourage project staff to engage as active listeners as the EAG shares.

DOEE: Record the events on the timeline.

7:35 **Discussion: Looking back at Resilience and Equity in Ward 7 (facilitator)**

- What events have created disadvantage or opportunity for Ward 7?
- What are the assets that lead to resilience in this community?

Facilitate a group discussion around the questions above. Encourage guests to join in the conversation. Encourage project staff to engage as active listeners.

7:55 **Discussion: Vision and Priorities for the Future of Ward 7 (facilitator)**

- *Visioning Discussion:* Review the hopes shared during the introduction. What themes do you see that might form a vision for the future?
- *Priorities Exercise:* Review the list of priorities identified through the nominee questionnaire.
 - Anything you would change? Anything else you would add to the list?
 - Use sticky dots to indicate your top priorities as of now for the future of Ward 7.

As I mentioned earlier, we want to build on today’s discussion of community history with a preliminary discussion of vision and priorities for the future of the community. A vision captures the desired future of the community. Identifying local priorities helps to clarify what focus areas could help achieve that vision and sets a course for identifying related resources and action steps. Next month, we will take a deeper dive on the Districts climate and energy plans and continue to refine the vision and priorities we discuss today based on that conversation.

Circle back to the flip-chart list of hopes shared by EAG members at the outset of the meeting. Invite comment on some of the themes that might form a vision for the future.

Then segue into, “Given this vision, let’s talk about your priorities for near-term improvement ...?” Review the draft priorities identified on the flip chart. Note that the priorities were drafted based on the concerns shared in the EAG questionnaires (reference the screen). Ask the group if there is anything else they would add based on today’s discussion and then conduct a dot prioritization exercise to see which priorities rise to the top.

Participants will be given 3 sticky dots and can place their dots next to whatever priority(ies) they wish.

8:25 **Meeting Summary and Next Steps (facilitator)**

At the close of the exercise, segue to the February meeting: “We are hoping to utilize the top priorities you identified in this exercise as equity goals to guide the EAG’s recommendations moving forward. There will be an opportunity to refine these priorities during the February meeting as we dig more deeply into a discussion of climate and climate equity.

Equity Advisory Group
FH Faunteroy Community Enrichment Center
January 29, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

In order to allow maximum time for discussion during the meeting, please take a half hour to prepare by completing the following two tasks:

1. Review the revised EAG Charter & Equity Principles and be ready to offer any final feedback at the meeting. (We will be taking a consensus vote to adopt the charter and the equity principles during the meeting.)
2. Explore your community history! Speak with a relative or community elder and ask the following questions:
 - What are your earliest memories of this community? What changes have you seen in this community since then?
 - Can you remember any disaster events such as major floods, snow storms, or heatwaves? How did the community respond?
 - Can you tell me an example where District government policies created challenges for this community? What about an example of where District government policies brought meaningful change?

Equity Advisory Group Meeting – Agenda
FH Faunteroy Community Enrichment Center
February 26, 2018 | 6:30 - 8:30 p.m.

Purpose

- Reflect on environmental justice and the opportunities and limitation of the EAG process.
- Review the strategies put forth in *Clean Energy DC* and *Climate Ready DC* plans related to the community priorities.
- Confirm EAG priorities for deeper exploration in March and identify information gathering needs.

6:30 **Participants arrive, gather their food and settle in**

6:35 **Welcome, Housekeeping and Introductions** (facilitator)

- Framing remarks
- Housekeeping Updates: meeting schedule, attendance expectations, EAG stipends
- Introductions: Please share your name and your role.

6:50 **Roundtable Discussion on the EAG Process** (facilitator)

- EAG Members: What led you to join the EAG? What changes are you hoping to see in Ward 7 as a result of participating?
- District Staff: What are the goals of doing this community engagement process? What are some of the limitations of the project (relative to its focus on two plans that have already been created)?

7:20 **Strategy Overview: *Climate Ready DC* and *Clean Energy DC*** (DOEE)

- How the plan is organized
- Key themes and recommendations
- How do the plan's objectives align with EAG identified priorities?
- What opportunities are there to influence the plan's implementation?

7:50 **Making the Connection: Confirming the EAG's Priorities for the Future of Ward 7** (facilitator)

- Review and confirm the list of EAG priorities.
- In what ways will the work of the EAG support the priorities you have for the future of the Ward 7 community?
- Do you have any concerns about the task of developing recommendations for implementation of the *Clean Energy DC* and *Climate Ready DC* plans?

8:20 **Looking Ahead to March** (facilitator)

- Based on today's discussion, what questions do you have?
- What types of information would be most helpful moving forward?

8:30 **Closing Reminders and Adjourn** (facilitator)

* Before you leave, please make sure GCC staff have your mailing address so you can receive your stipend.

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

February 26, 2018 | 6:30 - 8:30 p.m.

Purpose

- Reflect on environmental justice and the opportunities and limitation of the EAG process.
- Review the strategies put forth in *Clean Energy DC* and *Climate Ready DC* plans related to the community priorities.
- Confirm EAG priorities for deeper exploration in March and identify information gathering needs.

6:30 **Participants arrive, gather their food and settle in**

6:35 **Welcome, Housekeeping and Introductions (facilitator)**

- Framing remarks (3 min)

Encourage everyone to be seated as quickly as possible upon arrival. Offer a welcome starting promptly at 6:35 and let folks know we have a full agenda and want to make sure they get out on time this evening.

Give an overview of the previous discussion about history, segregation, lack of services and investments, environmental challenges and the purpose of tonight's meeting (above).

We said we would be using an environmental justice lens for our work together, and have included in your homework materials some definitions of environmental justice (note the difference between the widely-used EPA definition and the EJ social movement definitions). There is a difference when a term or initiative or recommendation is developed from a top-down perspective versus a bottom-up perspective. That's why the District is so committed to this process with the EAG. During this meeting the District will be sharing an overview of the recommendations from both the Clean Energy DC and Climate Ready DC plans. Our hope is that as you learn more about these plans, we want you to share open and honest feedback about what meaningful implementation might look like in the Ward 7 Community and how your recommendations for the implementation of these plans could lead to more just and equitable outcomes for the Ward 7 community.

- Housekeeping Updates (7 min)
 - Meeting schedule
 - Attendance expectations
 - EAG stipends

Meeting Schedule

The updated meeting schedule is provided on the back of your agenda. Please note we are recommending an additional EAG meeting on a Saturday in April. Will a Saturday meeting work for everyone? What time of day would work well?

Attendance Expectations

If members know in advance they will miss a meeting, they should communicate with GCC ahead of time about their absence and identify an approach for staying up to speed with the group. If members miss multiple meetings and/or do not take steps to stay up to speed, the team may follow-up to assess continued participation in the EAG

Hearing from EAG members is the main priority for the EAG meetings. Non-EAG members may attend in a listening capacity, as long as they sit behind the EAG table and are listening participants.

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

February 26, 2018 | 6:30 - 8:30 p.m.

EAG Stipends

Now that we have EAG membership finalized, we are able to provide clarity on the EAG stipends. Skeo will begin disbursing stipends directly after this meeting. Stipend checks will be mailed to EAG members. Georgetown Climate Center will be collecting your mailing address at the February meeting via the sign in sheet, so definitely make sure to sign it.

The stipend amount is \$22/hour and any additional funds distributed based upon number of meetings attended. Please remember to share your mailing address with GCC staff before the end of the meeting so that we can get your stipend payments for meetings to date in the mail.

- Introductions: Please share your name and your role (District or EAG). (5 min)

Model sharing your introduction in 10 seconds or less and facilitate introductions from all. Government staff to share just their name and agency.

6:50 Roundtable Discussion on the EAG Process (facilitator)

DOEE staff pull up chairs to the table with EAG (please remember to move back to the periphery after this conversation). Facilitate a discussion that engages both EAG members and the District staff. Remind District staff and EAG members to talk to each other instead of talking to the facilitator.

- EAG Members: What led you to join the EAG? What changes are you hoping to see in Ward 7 as a result of participating?
- District Staff: What are the goals of doing this community engagement process? What are some of the limitations of the project (relative to its focus on two plans that have already been created)?

Transition: Now that we’ve talked about what outcomes this process could result in, we are now going to take a deeper dive into the two plans you reviewed. DOEE staff will walk us through how each plan is organized and its key themes and recommendations. They’ll also highlight some of the ways your input can inform implementation of these plans in your community. We’ll tackle the Climate Ready DC plan first and the Clean Energy DC plan second. As we go, I’ll be tag-teaming with DOEE to make sure everyone understands the information they are sharing. We want this to be a conversation, so jump in at any point with questions or comments. We’ll spend about 15 minutes discussing each plan before moving on to revisit the priorities for the future of Ward 7 that we identified together in January and explore how these priorities connect to the District’s plans.

7:20 Strategy Overview: Climate Ready DC (DOEE)

- How the plan is organized
- Key themes and recommendations
- How do the plan's objectives align with EAG identified priorities?
- What opportunities are there to influence the plan's implementation?

7:35 Strategy Overview: Clean Energy DC (DOEE)

- How the plan is organized
- Key themes and recommendations
- How do the plan's objectives align with EAG identified priorities?
- What opportunities are there to influence the plan's implementation?

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

February 26, 2018 | 6:30 - 8:30 p.m.

7:50 **Making the Connection: Confirming the EAG’s Priorities for the Future of Ward 7 (facilitator)**

- Review and confirm the list of EAG priorities.
- Facilitated discussion:
 - In what ways will the work of the EAG support the priorities you have for the future of the Ward 7 community?
 - Do you have any concerns about the task of developing recommendations for implementation of the *Clean Energy DC* and *Climate Ready DC* plans?

Based on what we’ve discussed tonight about the potential impacts of climate inequity in Ward 7 and the strategies and recommendations in the Districts climate and energy plans, we want to review and refine the list of priorities you selected at our January meeting for the future of Ward 7 and connect these priorities to the opportunities for the EAG to influence implementation of the plans. As we talk about the priorities, keep in mind that although they are presented here in list form, we can think of them as an inter-related web that influences life in Ward 7.

[Refer to the EAG priorities slide and the printed handout version]

Do these priorities reflect the discussion we had in January? If you were not limiting yourself to a strict “environmental perspective” but expanding to a holistic, environmental justice perspective, are there any priorities you would add?

[During the facilitated discussion, help EAG members make the connection between the ways the integration of climate and energy initiatives and resources can support community priorities. Acknowledge that we don’t want oversell or undersell what this process can achieve.]

- In what ways will the work of the EAG support the priorities you have for the future of the Ward 7 community?
- Do you have any concerns about the task of developing recommendations for implementation of the *Clean Energy DC* and *Climate Ready DC* plans?

8:20 **Looking Ahead to March (facilitator)**

1. Based on today’s discussion, what questions do you have?
2. What types of information would be most helpful moving forward?
 - ✓ Overview of specific upcoming opportunities to influence District decision-making or implementation of the *Climate Ready DC* and *Clean Energy DC* plans.
 - ✓ Did you hear anything in either of these plans that you want to delve into deeper?
 - ✓ A briefing from related projects and initiatives led by other entities:
 - Groundwork Anacostia’s goals
 - Promise Neighborhoods East of the River projects
 - In-depth flood analysis of Watts Branch by the US Army Corps of Engineers
 - Other?
 - ✓ Overview of existing District programs – to evaluate what from your perspective is already working well, what could be improved, and where there are gaps?
 - ✓ Examples of how other communities have successfully addressed issues similar to the EAG’s top priorities.

In March, we will take a deeper dive into dialogue about the climate and energy plans can be implemented in Ward 7. The conversation will be designed to help you all develop recommendations

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

February 26, 2018 | 6:30 - 8:30 p.m.

for implementation. To do this well, we need to hear from you about what additional information is needed.

[Walk through the questions above if there is time, or use the survey handouts/online survey if time is limited.]

8:30 Closing Reminders and Adjourn (facilitator)

Thank everyone for coming. Reminder about the attendance policy and to make sure GCC staff have your address so you can receive the stipend check.

Equity Advisory Group
FH Faunteroy Community Enrichment Center
February 26, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

Please take up to an hour to prepare by completing the following tasks:

1. Review the Summary of EAG priorities (based on discussions to date) and consider the following questions:
 - Do these priorities reflect the discussion we had in January?
 - If you were not limiting yourself to a strict “environmental perspective” but expanding to a holistic, environmental justice perspective, are there any priorities you would add?
2. Review this handout on Environmental Justice and Equity.
3. Review the following links to the [Climate Ready DC](#) plan executive summary (OK to scan this) and the [Clean Energy DC](#) plan overview.

Potential EAG Priorities

The following priorities were identified through the EAG member questionnaire and the discussion at the January EAG meeting. Priorities are not ranked, but are grouped generally according to how important they seemed to be during the January discussion. As you review, please consider:

1. Do these priorities reflect the discussion we had in January?
2. If you were not limiting yourself to a strict “environmental perspective” but expanding to a holistic, environmental justice perspective, are there any priorities you would add?

List of Priorities for the Future of Ward 7 (from EAG Member Questionnaire and January Discussion)

Based on discussions, the following issues seem to be raising to the top tier.

Affordable housing (rental and owned) for existing Ward 7 families

Quality of schools

Public safety

Access to quality food/groceries

Health impacts of air quality (e.g. asthma or other respiratory challenges)

Living/family wage jobs

Access to businesses and services in the Ward

Based on discussions, the following issues seem to be falling into a second tier.

Other public health concerns and access to health care facilities (beyond clinics)

Access to transit

Extreme heat and rising temperatures

Cost of energy and energy reliability

Access to parks/trails

Flooding

Trash

Cost of operating personal vehicles (e.g. cost of gas)

Defining Environmental Justice

Current and historical disparities

Communities of color and low income and tribal communities have historically been home to many toxic and polluting facilities and land uses. These communities bear a disproportionate impact from environmental hazards.¹ EPA acknowledges, “These communities face an array of challenges, including proximity to polluting facilities, barriers to participating in decision-making processes, disproportionate levels of chronic disease, neighborhood disinvestment, and poor or no access to jobs and services.”²

In response to these disproportionate impacts, many local civil rights, faith-based and labor organizations across the country began to organize the environmental justice movement (as shown in the timeline on page 36) to demand racial equity and drive the environmental justice public policy debate over the past three decades. The environmental justice movement seeks to ensure fair treatment and equal protection under the law for all communities to avoid disproportionate environmental impacts from proposed plans, projects and operations.

Environmental justice

EPA defines environmental justice as “the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.”³

Additional definitions with a vision that goes beyond regulatory requirements include:

*Environmental Justice...refers to those cultural norms and values, rules, regulations, behaviors, policies, and decisions [that] support sustainable communities where people can interact with confidence that the environment is safe, nurturing, and productive. Environmental justice is served when people can realize their highest potential...where both cultural and biological diversity are respected and highly revered and where distributive justice prevails.*⁴

Bunyan Bryant

Environmental Justice is the right to a decent, safe quality of life for people of all races, incomes and cultures in the environments where we live, work, play, learn and pray. Environmental Justice emphasizes

Selected Principles of Environmental Justice from the First National People of Color Environmental Leadership Summit, 1996

Environmental justice:

- Demands public policy be based on mutual respect and justice for all peoples.
- Mandates the right to ethical, balanced and responsible uses of land and renewable resources.
- Affirms the fundamental right to political, economic, cultural and environmental self-determination.
- Demands accountability and cessation of the production of all toxins.
- Demands the right to participate as equal partners at every level of decision-making.
- Affirms the right of all workers to a safe and healthy work environment.
- Recognizes a special legal and natural relationship of Native Peoples to the U.S. government.
- Affirms the need for policies to clean up and rebuild our cities and rural areas.
- Calls for education which emphasizes social and environmental issues.

*accountability, democratic practices, equitable treatment and self-determination...*⁵

Asian Pacific Environmental Network

Both public and private sector organizations are adopting environmental justice policies to ensure their plans, projects and operations do not disproportionately impact vulnerable communities, and instead provide benefits to improve local quality of life. For example, the Environmental Justice Interagency Working Group (EJ IWG) brings together all federal offices to promote environmental justice in federal programs. Within the private sector, many progressive organizations from diverse sectors - ranging from food production, consumer goods, transportation and energy - are adopting environmentally and socially responsible policies and operational models as part of their Corporate Social Responsibility and Sustainability Plans.

Social equity in public policy and planning

While near-port communities may often experience direct or indirect impacts from port activities, many disproportionate impacts on near-port communities are also the result of long-term, policy and siting decisions across various levels of decision-making. Cumulative impacts for these communities include adverse health outcomes and reduced quality of life. In contrast, policies and decision-making tools that are non-discriminatory and promote equitable distribution of benefits and mitigation of burdens across society result in environmental justice.

In the last few decades, the fields of urban planning and public policy have evolved rapidly to begin addressing these social inequities and environmental impacts. In 2016, the American Institute of Certified Planners updated the professional planning *Code of Ethics* to underscore the commitment “to serve the public interest with compassion for the welfare of all people.” In addition, the planning field has developed new approaches focused on *social equity*, *equitable development*, *smart growth* and *sustainable development*, all of which can promote the principles of authentic community engagement and equitable access to jobs, transportation, housing and a built environment that promotes community health and wellbeing. Government, private and non-profit sectors are adopting these approaches in projects and planning efforts to protect and improve environmental quality and local quality of life.

Social equity

*Equity derives from a concept of social justice. It represents a belief that there are some things which people should have, that there are basic needs that should be fulfilled, that burdens and rewards should not be spread too divergently across the community, and that policy should be directed with impartiality, fairness and justice towards these ends.*⁶

Equity can be considered within the following four categories:⁷

- Procedural Equity—inclusive, accessible, authentic engagement and representation in decision-making processes regarding programs and policies.

EPA offers the following working definitions for these equitable planning approaches:

Equitable Development

*Equitable development is an approach for meeting the needs of underserved communities through policies and programs that reduce disparities while fostering places that are healthy and vibrant. It is increasingly considered an effective place-based action for creating strong and livable communities.*⁸

Smart Growth

*Smart growth covers a range of development and conservation strategies that help protect our health and natural environment and make our communities more attractive, economically stronger, and more socially diverse. ... Smart growth approaches to development can help address long-standing environmental, health, and economic disparities in low-income, minority, and tribal communities.*⁹

Sustainability and Sustainable Development

*The ability to maintain or improve standards of living without damaging or depleting natural resources for present and future generations.*¹⁰

*Sustainable communities ‘grow in ways that expand economic opportunity, protect public health and the environment, and create and enhance the places that people love.’*¹¹

- Distributional Equity—programs and policies result in fair distributions of benefits and burdens across all segments of a community, prioritizing those with highest need.
- Structural Equity—decisions are made with a recognition of historical, cultural, and institutional dynamics and structures that have routinely advantaged privileged groups in society.
- Transgenerational Equity—decisions consider generational impacts and do not result in unfair burdens on future generations.

Equity Advisory Group Meeting – Agenda

FH Fauntery Community Enrichment Center

March 26, 2018 | 6:30 - 8:30 p.m.

Purpose

- Clarify EAG purpose and where the EAG can influence the implementation of the *Clean Energy DC* and *Climate Ready DC* plans to meet community priorities.
- Confirm 3-5 areas where the EAG would like to focus its recommendations.

6:15 pm **Participants arrive, gather their food and settle in**

6:30 pm **Welcome and Housekeeping**

- Framing remarks (facilitator)
- Overview of Survey Responses (GCC)
- Evaluating the EAG Process (equity evaluator)

6:40 pm **Discussion of EAG Purpose and Role in Climate and Energy Plans Implementation Recommendations (facilitator)**

- 6:40 • *Recap EAG Purpose (DOEE): to ensure the *Clean Energy DC* and *Climate Ready DC* plans are implemented in a way that benefits community-identified priorities in your neighborhood.*
- *Strategy Spotlight (DOEE)*
 - 6:45 ○ Examples of projects and programs that could be directed to benefit neighborhood priorities.
 - EAG Q&A (facilitator)
- *Confirm the set of EAG priorities (facilitator)*

7:05

7:15 pm **Deep Dive Discussion of the Strategy Spotlight: EAG priorities for climate projects and programs that can address neighborhood needs**

- 7:15 • *Small Group Discussion (EAG members, with light facilitation/notetaking by staff – 30 min)*
 - What programs and ideas in the Strategy Spotlight stand out to you?
 - Where do you see alignment with the EAG priorities?
 - Which topics in the Strategy Spotlight should the EAG develop recommendations that influence implementation strategies and investments for the *Climate Ready DC* and *Clean Energy DC* plans? (pick 3-5 to share with the group for consideration)
 - 7:45 ○ If there is time: What District programs are you aware of that are already working well in Ward 7?
- *Large Group Discussion (facilitator – 40 min)*
 - Debrief small group discussions
 - Take a vote to identify 3-5 implementation strategies and possible recommendations to focus on during the next meeting to address neighborhood priorities.

8:25 **Closing Thoughts (facilitator)**

- Reminder to fill out survey for Looking Ahead to April

8:30 **Adjourn**

* Before you leave, please make sure GCC staff have your mailing address so you can receive your stipend

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Fauntery Community Enrichment Center

March 26, 2018 | 6:30 - 8:30 p.m.

Purpose

- Clarify EAG purpose and where the EAG can influence the implementation of the *Clean Energy DC* and *Climate Ready DC* plans to meet community priorities.
- Confirm 3-5 areas where the EAG would like to focus its recommendations.

6:15 pm **Participants arrive, gather their food and settle**

6:30 pm **Welcome and Housekeeping**

- Framing remarks (*facilitator*)
- Delay in processing stipend checks, should reach you late this week or early next week.

Facilitator: Welcome, everyone. Today we're going to discuss components within the Clean Energy and Climate Ready DC plans that more closely align with EAG priorities. We need to come out of today's meeting having selected 3-5 strategies to focus on for the EAG's recommendations, because in April we will be focusing on those 3-5 areas to start developing recommendations. We'll start with a review of the EAG purpose from DOEE at 6:40 and have some time for discussion about the strategies from the Strategy Spotlight that you reviewed as part of your homework. Then we'll move through some small group discussions before reconvening at the end of the meeting for a full group discussion and vote (remind the EAG of our consensus vote process: thumbs up/thumbs sideways/thumbs down) on the final 3-5 focus areas.

- Overview of Survey Responses (GCC)
- Evaluating the EAG Process (equity evaluator)

6:40 pm **Discussion of EAG Purpose and Role in Climate and Energy Plans Implementation Recommendations** (*facilitator*)

- 6:40 • *Recap EAG Purpose (DOEE):* to ensure the *Clean Energy DC* and *Climate Ready DC* plans are implemented in a way that benefits community-identified priorities in your neighborhood.
- 6:45 • *Strategy Spotlight (DOEE)*
 - Examples of projects and programs that could be directed to benefit neighborhood priorities.
 - EAG Q&A (*facilitator*)
- 7:05 • *Confirm the set of EAG priorities* (*facilitator*)

7:15 pm **Deep Dive Discussion of the Strategy Spotlight: EAG priorities for climate/energy projects and programs that can address community needs** (*Each group will offer their 3 top climate/energy priorities to address community needs*)

- 7:15 • *Small Group Discussion (EAG members, with light facilitation/notetaking by staff – 30 min)*
 - What programs and ideas in the Strategy Spotlight stand out to you?
 - Where do you see alignment with the EAG priorities?
 - Which topics in the Strategy Spotlight should the EAG develop recommendations that influence implementation strategies and investments for the *Climate Ready DC* and *Clean Energy DC* plans? (pick 3-5 to share with the large group for consideration)
 - If there is time: What District programs are you aware of that are already working

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

March 26, 2018 | 6:30 - 8:30 p.m.

well in Ward 7?

*Facilitators’ note: Let folks know they need to identify 3-5 top actions in their small groups because we’ll start with that shortlist from each group in our large group discussion and will ultimately hold a consensus vote of the whole group to select the final set. My role is to observe but also to help folks move along if they get stuck, answer questions about the Strategy Spotlight or other plan elements, and watch the time to make sure they get to all the questions.

- *Large Group Discussion* (facilitator – 40 min)
 - Debrief small group discussions
 - Take a consensus vote to identify 3-5 implementation strategies and possible recommendations to focus on during the next meeting to address neighborhood priorities.

7:45

Facilitator: As needed remind the group of how to do the consensus voting process with thumbs up, thumbs down, thumbs sideways.

Following the vote, ask the group about whether they’d like to use work groups or not in the next series of meetings. Note that if they select more than 3 strategies, workgroups would be very small.

8:25

Closing Thoughts (facilitator)

- Reminder to fill out survey for Looking Ahead to April (will be circulated electronically, need folks to respond by Wednesday this week)
- We will be meeting on Saturday April 14th (is 10:00 am to 12:00 noon still the best time block) and on Monday evening April 23rd.

8:30

Adjourn

** Before you leave, please make sure GCC staff have your mailing address so you can receive your stipend*

Equity Advisory Group
FH Faunteroy Community Enrichment Center
March 26, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

Please review the attached list of 20 actions and strategies from Climate Ready DC and Clean Energy DC (or "Strategy Spotlight") that we believe most closely align with the EAG priorities identified in the January meeting. We are putting together some additional background materials on these 20 actions that we will aim to circulate towards the end of this week.

We thought this might be a good starting point for selecting a few strategies that the EAG will work on in more detail. We can use the March meeting to select an even smaller subset. That being said, if there are other actions not listed in this document that you want to talk about, we would love to hear that at the next meeting.

Please think through the following questions as you review this list:

- Which of these actions stand out to you as being particularly beneficial to your community?
- Where do you see alignment with the EAG priorities?
- Do any of these strategies seem like good candidates for the EAG to develop recommendations that influence implementation strategies and investments for Climate Ready DC and Clean Energy DC?

Additionally, please find attached an overview of the feedback from the survey we asked you to fill out following the last meeting and the methodology we used to create this list. Please review this and come ready to ask any questions about it.

While you are not required to review the plans again, below are the links. The plans include the full list of strategies and more background on some of them.

- [Climate Ready DC](#)
- [Clean Energy DC](#)

Part 1: Summary of February Post-EAG Meeting Survey

Questions that came from the post-EAG Mtg survey:

Since the plan has been completed, what is the purpose of the EAG?

Which part of the plans are we expected to assist with?

How can we know that our recommendations will be implemented?

Who else needs to be involved/what is the role for the larger community? What is the communication plan?

How can we prevent community engagement after plan development in the future?

How can we productively address environmental concerns and more holistic concerns?

What will be done with Army Corps findings?

What were some of the topical interest areas identified in the survey

Workforce development/job creation

Energy supply and modernizing energy system

Learning more about global warming and emissions

Thinking more about equity screens

Community education around climate resilience/clean energy

Goals about the resource hubs/resilience hubs

What types of information would be most helpful (listed in order of ranking)

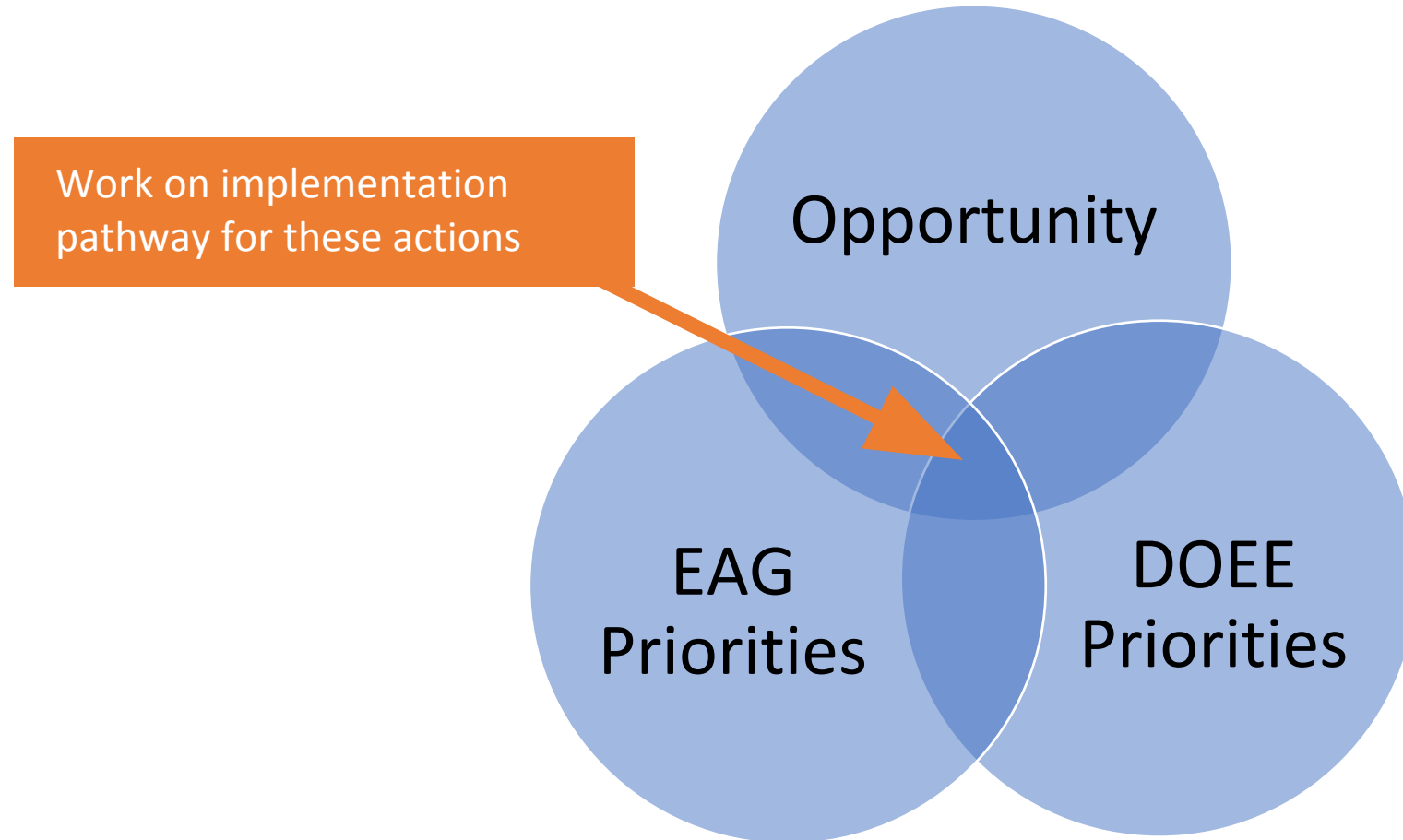
- 1) An overview of existing District programs related to climate and energy (e.g. RiverSmart Homes, community Stormwater Solutions Grants, Weatherization Assistance, Affordable Solar)
- 2) A briefing on an Army Corps flood analysis of the Watts Branch
- 3) Examples of how other communities address issues similar to EAG's top priorities
- 4) Presentation from other District agencies on related initiatives
- 5) A briefing on DC Promise Neighborhood Initiative's East of the River projects
- 6) A briefing on Groundwork Anacostia's current projects

Also, here is the full priority list we have presented in the past

List of Priorities for the Future of Ward 7 (from EAG Member Questionnaire and January Discussion)
<i>Based on discussions, the following issues seem to be raising to the top tier.</i>
Affordable housing (rental and owned) for existing Ward 7 families
Quality of schools
Public safety
Access to quality food/groceries
Health impacts of air quality (e.g. asthma or other respiratory challenges)
Living/family wage jobs
Access to businesses and services in the Ward
<i>Based on discussions, the following issues seem to be falling into a second tier.</i>
Other public health concerns and access to health care facilities (beyond clinics)
Access to transit
Extreme heat and rising temperatures
Cost of energy and energy reliability
Access to parks/trails
Flooding
Trash
Cost of operating personal vehicles (e.g. cost of gas)

Part 2: Methodology for Narrowing Down Recommendations in Climate Ready DC and Clean Energy DC

Assess Plans Using a Matrix to Identify Action Items in the “Sweet Spot”



DOEE Priorities



DOEE priorities defined as actions in the plans

#	Action	Lead(s)	Partners
NC 12.3	Identify opportunities to reduce the economic impacts of severe weather and heat related events on vulnerable residents through existing programs and new partnerships to reduce utility bills and make homes more resilient.	DOEE	DOH, Office of Aging, DHCD

EAG Priorities

Use top priorities as a lens to evaluate actions in the plans

List of Priorities for the Future of Ward 7 (from EAG Member Questionnaire and January Discussion)

Based on discussions, the following issues seem to be raising to the top tier.

Affordable housing (rental and owned) for existing Ward 7 families

Quality of schools

Public safety

Access to quality food/groceries

Health impacts of air quality (e.g. asthma or other respiratory challenges)

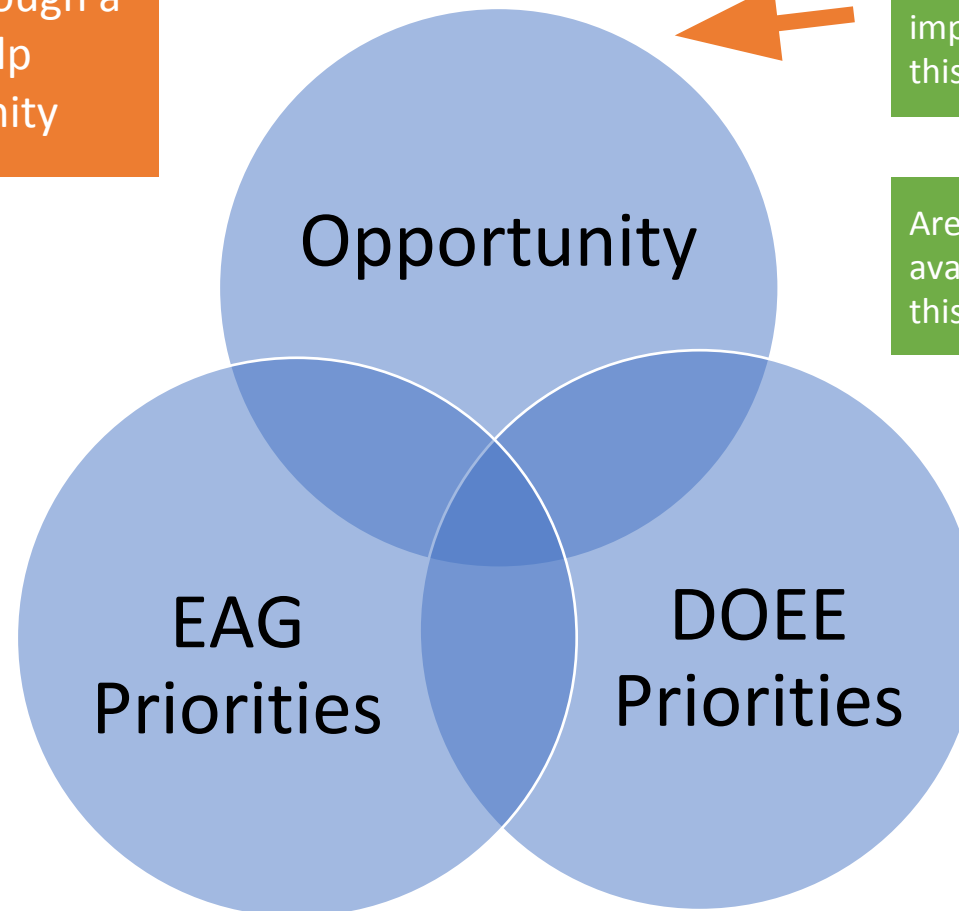
Living/family wage jobs

Access to businesses and services in the Ward



Assess Plans Using a Matrix to Identify Action Items in the “Sweet Spot”

We are thinking through a few questions to help determine opportunity



Does DOEE have the authority to implement EAG recommendations on this action

Are there existing programs or budgets available to support implementation of this action?

What kinds of questions or recommendations might the EAG make related to this action

Equity Advisory Group Meeting – Agenda

FH Faunteroy Community Enrichment Center

April 23, 2018 | 6:30 - 8:30 p.m.

Purpose

Develop recommendations for the following three EAG priorities related to climate plan implementation:

- Job & workforce development
- Youth programming & education around climate/energy
- Exploring the creation of community resilience hubs / Implementing neighborhood scale resilience solutions

On May 7, the EAG may either dig deeper on the top three priorities or move on to the remaining three priorities:

- Flood risks and flood insurance
- Educating residents most vulnerable to climate change
- Solar energy in Far NE Ward 7

6:15 pm Participants arrive, gather their dinner and settle in

- Any topics from the last meeting for further discussion?

6:30 pm Welcome and Housekeeping (facilitator)

- Framing remarks and introduction of resource partners
- Confirm May and June meeting dates (May 7, June 4, 18 or 25)

6:40 pm Overview of the Selected Priorities and Recommendations Development Process (DOEE, and GCC)

- Review the six priority areas selected at the last meeting (including polling responses) and process for developing recommendations over the next two meetings
- Brief Q & A on worksheet: Any clarifying questions?
- Any topics from the last meeting for further discussion?

6:55 pm Parallel Workgroup Sessions (self-facilitated; participation from resource partners; staff notetakers)

- *Review with Q&A (up to 10 min):* Review information provided on the first page of the handout and ask any questions of the resource partners who are supporting your group.
- *Develop Recommendations (25 min):* Discuss and respond to the questions on the worksheet. You may choose to focus on responding to just a few of the questions or may develop responses for each one. Your group can decide to focus your recommendations on actions from the climate plans, improvement of existing District programs, or development of new programs. Your focus should stay on the areas where you feel your recommendations will have the most impact. There is no pressure to develop recommendations for all.

7:35 pm Sequenced Workgroup Report Out and Large Group Discussions (facilitator)

(group 1) Each workgroup has 5 minutes to present their draft recommendations and 10 minutes to solicit additional input from the full EAG using the following prompts:

(group 2)

(group 3)

- Which recommendations resonate with you?
- Any refinements or suggestions for existing recommendations?
- Any additional recommendations for consideration?

8:20 pm Closing Thoughts (facilitator)

- Would the group like to dig deeper on these topic areas on May 7? Or move on to next set?
- Reminder to fill out survey for Looking Ahead to May

8:30 Adjourn

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Fauntery Community Enrichment Center

April 23, 2018 | 6:30 - 8:30 p.m.

Purpose

- Develop recommendations for the following three EAG priorities related to climate plan implementation:
- Job & workforce development
- Youth programming & education around climate/energy
- Exploring the creation of community resilience hubs / Implementing neighborhood scale resilience solutions

On May 7, the EAG may either dig deeper on the top three priorities or move on to the remaining three priorities:

- Flood risks and flood insurance
- Educating residents most vulnerable to climate change
- Solar energy in Far NE Ward 7

6:15 pm Participants arrive, gather their dinner and settle in

- Any topics from the last meeting for further discussion?

6:30 pm Welcome and Housekeeping (facilitator)

- Framing remarks and introduction of resource partners

Recap decisions from the March meeting and decision-making process moving forward.

- We’re now shifting our focus to really drill down on the issues the EAG identified as the priority pieces from the Climate Ready DC and Clean Energy DC plans that align with the EAG’s priority interests.
- The priority interests were selected based on the post-meeting poll.
- Tonight we’ll be joined by resource partners who can provide a great deal of additional information about each of the three priority areas. [Ask DOEE to give resource partner introductions.]
- We’re going to have 3 breakout groups, and each group will report back and there will be some time for the other members to dialogue with them about their recommendations.
- At the end of the meeting, we’ll decide as a group whether to dig deeper on the top 3 priority areas (which we are discussing tonight) or to move on to develop recommendations for the next 3 priority areas.
- Confirm May and June meeting dates (May 7, June 4, 18 or 25)

6:40 pm Overview of the Selected Priorities and Recommendations Development Process (DOEE and GCC)

GCC will review the process for selecting priorities and for developing recommendations going forward.

DOEE will help answer questions about using the worksheet in breakout groups. All three will engage with any topics raised for discussion from the last meeting, as needed.

- Review the six priority areas selected at the last meeting (including polling responses) and process for developing recommendations over the next two meetings
- Brief Q & A on worksheet: Any clarifying questions?
- Any topics from the last meeting for further discussion?

Facilitator to close this discussion promptly at 6:50 and break the group into their workgroups.

1. Workforce Development: Ronda, Julia, Clyde, LeCount
2. Youth Engagement: Malik, Clifton, Ronnie, Dennis, Willimae
3. Resilience Hubs: Marcellus, Justin, Theresa, Greyson, Zandra

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

April 23, 2018 | 6:30 - 8:30 p.m.

- 6:55 pm** **Parallel Workgroup Sessions** (self-facilitated; participation from resource partners; staff notetakers)
Allows 2-3 minutes of time to move into groups and 2-3 minutes to come back to the main meeting room. Encourage them to select one EAG member to serve as facilitator who is watching the time and helping the group stay focused on the most productive areas of dialogue for developing recommendations. Remind them they also need to select a presenter at the close of their discussion to lead the report out to the main group. Handwriting of the notetaker should be neat, to facilitate this report out.
- *Review with Q&A (up to 10 min)*: Review information provided on the first page of the handout and ask any questions of the resource partners who are supporting your group.
 - *Develop Recommendations (25 min)*: Discuss and respond to the questions on the worksheet. You may choose to focus on responding to just a few of the questions or may develop responses for each one. Your group can decide to focus your recommendations on actions from the climate plans, improvement of existing District programs, or development of new programs. Your focus should stay on the areas where you feel your recommendations will have the most impact. There is no pressure to develop recommendations for all.
- Begin regrouping in the main room at 7:32. Must be seated and ready to go by 7:35.
- 7:35 pm** **Sequenced Workgroup Report Out and Large Group Discussions** (facilitator)
(group 1) Each workgroup has 5 minutes to present their draft recommendations and 10 minutes to solicit additional input from the full EAG using the following prompts:
- 7:50 pm** (group 2)
- Which recommendations resonate with you?
- 8:05 pm** (group 3)
- Any refinements or suggestions for existing recommendations?
 - Any additional recommendations for consideration?
- 8:20 pm** **Closing Thoughts** (facilitator)
- Would the group like to dig deeper on these topic areas on May 7? Or move on to next set?
 - Reminder to fill out survey for Looking Ahead to May
- 8:30** **Adjourn**

Equity Advisory Group
FH Fauntery Community Enrichment Center
April 23, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

Based on the survey, we have assigned each of you to a topical group. Please tell me now if you have a strong desire to serve on a different group since we want to keep numbers relatively even.

As homework, please review the attached information sheet that provides a bit more background on each of the group topics, paying particular attention to the issue you were assigned. Please note that the last sheet of this document will be used during the meeting. No need to complete it now. If you have any clarifying questions that you want our team to make sure we address on Monday, please send those to me this week.

EAG Recommendations Worksheet

Pre-Meeting Homework

Based on the survey, we have assigned each of you to a topical group. Please tell me now if you have a strong desire to serve on a different group since we want to keep numbers relatively even.

As homework, please review the attached information sheet that provides a bit more background on each of the group topics, paying particular attention to the issue you were assigned. Please note that the last sheet of this document will be used during the meeting. No need to complete it now. If you have any clarifying questions that you want our team to make sure we address on Monday, please send those to me this week.

EAG PRIORITY 1: Job & workforce development

What actions from the Climate Ready DC and Clean Energy DC plans are relevant?

- *Clean Energy DC Action CCB.13: Create a coordinated green jobs and workforce development platform*
- *Clean Energy DC Action CCB.7: Partner to support training and certification of building contractors and managers*
- *Climate Ready DC Action NC 14.5: Leverage climate adaptation implementation projects to advance workforce development objectives and to promote business continuity planning*

Relevant Background or Existing Programs

Solar Works DC - Solar Works DC is a partnership between DOEE and the Department of Employment Services to prepare DC residents for careers in solar and related industries. Participants are trained through a 12-week program that provides hands-on experience installing solar for low-income qualified DC households. While there is a version of Solar Works DC through GZEP (see below) aimed at youth, the normal program targets residents age 18 and up.

DC Water's National Green Infrastructure Certification Program (NGICP) - This is a collaborative effort between DC Water and the Water Environment Federation (WEF) to support jobs in green infrastructure (meaning using plants and soil to clean and filter stormwater and help reduce flooding). Program participants are trained and tested in green infrastructure (construction, maintenance, inspection) before taking an exam to be certified. The NGICP program focuses on recruiting program participants who are currently out of work or need help finding a steady career, despite a lack of experience in the field or possible criminal records.

DC Infrastructure Academy - Programs and services include:

- Commercial Driver's License (CDL)
- Energy & Utilities
- Auto Mechanic Training
- OSHA 10
- Solar Panel Installation
- Interview Skills
- Job Fairs
- Job Referrals and more!

WDC Solar - WDC Solar, Inc. is offering a two-part North American Board of Certified Energy Practitioners (NABCEP) Certified Solar Photovoltaic (PV) Training Course. Both courses are tailored to educate and prepare local electricians and engineers to become NABCEP certified solar installers.

River Corps - River Corps is a five-month-long workforce development program in fields related to environmental stewardship for young adults (18-24). River Corp began in 2017, guiding a group of 10 members through a curriculum that combines classroom-based learning with hands-on training on invasive species management, litter abatement, and inspection of RiverSmart homes. RiverCorp is a partnership effort between DOEE and the Latin American Youth Center (LAYC).

EAG Recommendations Worksheet

EAG PRIORITY 2: Youth programming & education around climate/energy

What actions from the Climate Ready DC and Clean Energy DC plans are relevant?

- *Clean Energy DC Action CCB.13: Create a coordinated green jobs and workforce development platform (this group will be specifically looking at opportunities for green jobs targeted at youth)*
- *Climate Ready DC Action NC 12.2: Continue and expand efforts to identify and reach climate vulnerable residents to heat and flooding(this group will be specifically looking at opportunities to engage youth or integrate youth into larger community engagement priorities)*
- *Climate Ready DC 15.2: Explore the creation of Community Resilience Hubs (this group will be specifically looking at role of youth in interacting with the Resilience Hubs)*

Relevant Background or Existing Programs

Green Zone Environmental Program GZEP - DOEE partners with the Department of Employment Services every summer to provide hands-on, environment-based training and work experience to over 300 youth ages 14-24. The program involves classroom and on-site instruction, field work focusing on environmental and community projects, and training and career development with GZEP partners. Past projects include urban farming, tree planting and maintenance, constructing rain gardens, and installing solar in DC homes.

River Corps - River Corps is a five-month-long workforce development program in fields related to environmental stewardship for young adults (18-24). River Corp began in 2017, guiding a group of 10 members through a curriculum that combines classroom-based learning with hands-on training on invasive species management, litter abatement, and inspection of RiverSmart homes. RiverCorp is a partnership effort between DOEE and the Latin American Youth Center (LAYC).

Anacostia Explorers- Anacostia Explorers engages Corps members in full-time protection and restoration of the river. During their service time, Corps members server as eyes, ears, voice, and hands of the Anacostia River, engaging in a wide range of youth-development, advocacy and volunteer service activities for river restoration.

Marion Barry Summer Youth Employment Program- The Office of Youth Programs (OYP) develops and administers workforce development programs for District youth ages 14-24. OYP provides occupational training, work experience, and academic enrichment training to facilitate the development of work habits and skills that are essential for success in the workplace.

College/ Underserved Communities Partnership Program- The CUPP is based on developing partnerships between small, underserved communities and geographically close colleges/universities to provide a variety of technical support at no cost to those communities. This geographical proximity enables the colleges/universities to maximize the support provided by college students in their area of academic study while being overseen by professors supporting the effort. It is the intention of the CUPP to promote long term relationships between participating schools and communities which will create healthier and functionally improved communities.

EAG Recommendations Worksheet

EAG PRIORITY 3: Exploring the creation of community resilience hubs/ Neighborhood scale resiliency solutions

What actions from the Climate Ready DC and Clean Energy DC plans are relevant?

- *Climate Ready DC 15.2 - Explore the creation of Community Resilience Hubs*
- *Climate Ready DC Action 15.1: Implement neighborhood-scale resilience solutions (e.g., district energy/stormwater collection)*

Relevant Background or Existing Programs

Resilience hubs are defined as community-serving facilities meant to both support residents and coordinate resource distribution and services before, during or after a natural hazard event. While Resilience Hubs are primarily meant to address vulnerability and risk, they can also help reduce greenhouse gas emissions and support social equity. Please review this [overview](#) that describes the resilience hubs concept.

The paper defines the key components of resilience hubs, including:

- Hubs are meant to be in well-trusted and well-utilized community facilities and should serve the needs of the community more broadly than temporary emergency shelters do.
- Community-based organization and leaders should be involved in developing resilience hubs from the beginning and should manage the resilience hubs once they are established.
- Site considerations might include accessibility, physical safety (is it in the floodplain?), and the potential for on-site solar.
- The hub should be resourced to meet the needs of the community during an extreme event, meaning it must maintain food, water, and emergency supplies.
- Hubs should be able to remain operational during an extended power outage, ideally relying on multiple types of energy generation such as solar and storage.
- Hubs should also serve as community centers where residents can access information, social support services, and other community resources.

EAG Recommendations Worksheet

During the meeting on April 23rd working groups will have the opportunity to explore the following questions:

EAG PRIORITY:

What considerations or recommendations do you have for implementing the Climate Ready DC and Clean Energy DC actions at the neighborhood scale?

Are the existing District programs fulfilling needs in Far NE Ward 7?

How can we improve the existing programs to support this EAG priority?

What more is needed to serve Far NE Ward 7?

What other recommendations do you have to address this concern for Far NE Ward 7 residents?

Equity Advisory Group Meeting – Agenda
FH Faunteroy Community Enrichment Center
May 7, 2018 | 6:30 - 8:30 p.m.

Purpose

- Further develop recommendations for the following three EAG priorities related to climate plan implementation:
- Job & workforce development
- Youth programming & education around climate/energy
- Exploring the creation of community resilience hubs / Implementing neighborhood scale resilience solutions

6:15 pm Participants arrive, gather their dinner and settle in

6:30 pm Welcome and Housekeeping

- Icebreaker: If you could be any instrument in the orchestra, what instrument would you be and why? (all - in small groups or round robin, as time permits)
- Framing remarks (facilitator)
- Overview of survey responses (GCC)
- Introduction of resource partners (DOEE)

6:45 pm Open Discussion and Instructions for the Evening (facilitator)

- What questions did our discussions on April 23 or the homework raise for you?

6:55 pm Instructions for Breakout Group Process and Recommendations Development Outcomes (GCC)

1. Workforce Development: Ronda, Julia, Clyde, LeCount
2. Youth Engagement: Malik, Clifton, Ronnie, Dennis
3. Resilience Hubs: Marcellus, Justin, Theresa, Greyson, Zandra

7:00 pm Parallel Workgroup Sessions (participation from resource partners; staff facilitation and notetaking)

- *Introductions and Q&A (up to 10 min)*: Facilitator will provide instructions on introductions
- *Develop Recommendations (30 min)*: Using the flip chart guides provided, develop recommendations.
- *Recommendations Summary (10 min)*: Review your progress on recommendations, address any gaps on the notetaker's recommendations summary chart, and select a presenter.

7:55 pm Sequenced Workgroup Report Out and Large Group Discussions (facilitator)

(group 1) Each workgroup has 3 minutes to present their draft recommendations and 7 minutes to solicit additional input from the full EAG using the following prompts:

- 8:05 pm (group 2)**
- Would these recommendations work in your community and benefit current residents?
- 8:15 pm (group 3)**
- If not, are there any modifications you would recommend to increase inclusivity and benefits to community residents?

8:25 pm Closing Thoughts (facilitator)

- Reminder to fill out survey for Looking Ahead to June
- Confirm June 18th meeting

8:30 Adjourn

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

Purpose

Further develop recommendations for the following three EAG priorities related to climate plan implementation:

- Job & workforce development
- Youth programming & education around climate/energy
- Exploring the creation of community resilience hubs / Implementing neighborhood scale resilience solutions

6:15 pm Participants arrive, gather their dinner and settle in

[Opportunities to engage folks on a flip chart as they come in.]

- What questions did our discussions on April 23 or the homework raise for you? (things you would like to ask DOEE before we breakout into our workgroups today)

6:30 pm Welcome and Housekeeping (facilitator)

- Icebreaker: If you could be any instrument in the orchestra, what instrument would you be and why?
- Framing remarks
- Overview of survey responses
- Introduction of resource partners

The purpose of today’s meeting is to develop recommendations through our workgroups and vet those recommendations with the full EAG through a debrief/feedback session following the workgroups.

GCC will lead the overview of survey responses.

DOEE will lead the introduction of the resource partners.

6:45 pm Open Discussion and Instructions for the Evening (facilitator)

- What questions did our discussions on April 23 or the homework raise for you?

Only address questions raised on the pre-meeting flip chart (to save time).

6:55 pm Instructions for Breakout Group Process and Recommendations Development Outcomes (GCC)

1. Workforce Development: Ronda, Julia, Clyde, LeCount
2. Youth Engagement: Malik, Clifton, Ronnie, Dennis
3. Resilience Hubs: Marcellus, Justin, Theresa, Greyson, Zandra

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Fauntery Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

7:00 pm **Parallel Workgroup Sessions** (participation from resource partners; staff facilitation and notetaking)

Allows 2-3 minutes of time to move into groups and 2-3 minutes to come back to the main meeting room. Encourage them to pivot from asking questions of the resource partners into developing recommendations - their staff facilitators will help with this. Resource partners may be there to provide context if a recommendation seems to be going out of the bounds of feasibility, but otherwise the majority of the time should be devoted to conversation between EAG members about their recommendations. Remind them they also need to select a presenter at the close of their discussion to lead the report out to the main group. Handwriting of the notetaker should be neat, to facilitate this report out.

- *Introductions and Q&A (up to 10 min):*
 - Resource Partners/Staff: Name, organization, 30-second summary of related work and resources from your organization
 - EAG Members: Name, neighborhood, 30 seconds to answer the question asked by the facilitator
- *Develop Recommendations (30 min):* Using the flip chart guides provided, develop recommendations.
- *Recommendations Summary (10 min):* Review your progress on recommendations, address any gaps on the notetaker’s recommendations summary chart, and select a presenter.

Begin regrouping in the main room at 7:50. Must be seated and ready to go by 7:55.

7:55 pm **Sequenced Workgroup Report Out and Large Group Discussions** (facilitator)

(group 1) Each workgroup has 3 minutes to present their draft recommendations and 7 minutes to solicit additional input from the full EAG using the following prompts:

8:05 pm

(group 2)

8:15 pm

(group 3)

- Would these recommendations work in your community and benefit current residents?
- If not, are there any modifications you would recommend to increase inclusivity and benefits to community residents?

8:25 pm **Closing Thoughts** (facilitator)

- Reminder to fill out survey for Looking Ahead to June
- Confirm June 18th meeting

8:30 **Adjourn**

Equity Advisory Group Meeting – Break-Out Group Facilitation Agenda

FH Fauntery Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

Logistics	Activity	Purpose/Notes
7:00-7:03 (3 minutes)	Getting Settled Allows 2-3 minutes of time to move into groups and 2-3 minutes to come back to the main meeting room. Encourage them to pivot from asking questions of the resource partners into developing recommendations - their staff facilitators will help with this. Resource partners may be there to provide context if a recommendation seems to be going out of the bounds of feasibility, but otherwise the majority of the time should be devoted to conversation between EAG members about their recommendations. Remind them they also need to select a presenter at the close of their discussion to lead the report out to the main group. Handwriting of the notetaker should be neat, to facilitate this report out. Facilitators should help guide the workgroup to select an EAG member who is <i>succinct</i> to do the report out.	Get folks into groups Identify EAG member to report out

Equity Advisory Group Meeting – Break-Out Group Facilitation Agenda

FH Faunteroy Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

7:03-7:20 (17 minutes)	Introductions and Identifying Key Features Resource Partner Intros: Facilitators asks each Resource Partner to introduce themselves by providing a 30 second summary of their related work and organization- Model for them how to do this quickly “My name is X, and I work at Y, which is related to this group because Z”. <i>For Youth Engagement and Workforce Development - consider doing this for the whole room so resource partners only need to introduce themselves once.</i> EAG Intros: Facilitators asks each EAG member to briefly introduce themselves, by saying their name, neighborhood and: <ul style="list-style-type: none">● Resilience Hubs: One key feature of what a successful Resilience Hub in Far NE Ward 7 would look like.● Workforce Development: One key feature of a climate resilience job training program that would benefit Far NE Ward 7.● Youth Engagement: One key feature of a workforce development program focused on young people that would benefit Far NE Ward 7. Record answers to the last question on flip chart paper labeled “Key Features” Facilitated Discussion (as time allows): <ol style="list-style-type: none">1) Are we missing any key features?2) Given these features, which groups will this serve? Who might be left out?3) What are the most important features listed here to ensure that the implementation strategy reflects EAG priorities?4) Do these features also support community resilience and sustainability goals? If so, how?	Introduce the Resource Partners Get the EAG members talking DELIVERABLE: List of key features for strategy implementation. These are essentially the EAG’s big picture recommendations for this topic.
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Equity Advisory Group Meeting – Break-Out Group Facilitation Agenda

FH Fauntery Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

7:20-7:40 (20 minutes)	<p>Short-Term Strategies</p> <p>Facilitators transition to the second piece of flipchart paper titled “Short-term Strategies”. Facilitators should reiterate that a lot of these discussions are not grounded in real budgets or available resources. This is why we are asking folks to think small and big.</p> <p>Ask the EAG members to make recommendations for actions DOEE and partners could take now to start moving in the right direction or to imagine a pilot project, as outlined below:</p> <ul style="list-style-type: none">● Resilience Hubs: If we were to pursue a pilot resilience hub in one location in Far NE Ward 7 what would it look like? Where would it go? What features should it have?● Workforce Development: If we were to amend existing workforce development programs to better serve Far NE Ward 7 what changes could we make now? Who should they serve? What skills and capacities would it help build?● Youth Engagement: If we were to implement a pilot youth workforce programs in partnership with a local school, what should it look like? <p>Additionally, ask each group which partners or resources would be needed to support these recommendations or pilots.</p> <p>Facilitated Discussion (as time allows):</p> <ol style="list-style-type: none">5) Who would this project serve? Who would be left out?6) How could key information regarding this project be communicated to the larger community?7) Who is currently working on this issue or related efforts and how could we support them?8) Given actual budget realities, what are the most important elements of your recommendations that should not be compromised?	<p>DELIVERABLE: List of recommendations for actions the District can take in the short-term to implement the EAG vision.</p>
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Equity Advisory Group Meeting – Break-Out Group Facilitation Agenda

FH Faunteroy Community Enrichment Center

May 7, 2018 | 6:30 - 8:30 p.m.

7:40-7:50 (10 minutes)	Scaling-Up Facilitators transition to a third piece of flipchart paper titled “Scaling-Up”. Ask the EAG members to answer: <ol style="list-style-type: none">1. Assuming no limitations, what would success look like?2. What steps can we take to move from shorter-term goals to larger goals and recommendations?3. Who else could be brought into this process to help scale-up?4. What are we missing? What have we not talked about?	DELIVERABLE: A list of strategies for moving from short-term goals to a larger vision.
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Equity Advisory Group
FH Faunteroy Community Enrichment Center
May 7, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

Prior to the upcoming EAG meeting on May 7, 2018, please consider the following questions and come ready to discuss. You are only responsible for thinking through the questions for your working group.

Resilience Hubs: Given what you know about Far NE Ward 7, consider what a successful Resilience Hub could look like. Think about the following:

1. What services would you want to see a Resilience Hub deliver during an emergency event?
2. What services do you think a Resilience Hub could offer the community during a “steady state” or non-emergency time?
3. Where do you think a Resilience Hub could be homed in the community? Who would this location serve? Who might be left out?
4. Who should staff a Resilience Hub in Far NE Ward 7? Are there any community-based organizations that could be involved?
5. How can a Resilience Hub support other EAG priorities (e.g., jobs, access to food, affordability, economic development, youth engagement, etc.)?

Workforce Development and Jobs: Using what you discussed at the last EAG meeting, what might a climate resilience jobs training program look like in Far NE Ward 7. Some questions to consider while thinking about this include:

1. In addition to the Department of Employment Services, UDC (and Community College) , and DOEE, who are some community partners that could be involved in a jobs training program?
2. Are there other wraparound services that should be provided to program participants (e.g., interviewing skills, housing, transportation)?
3. Should there be any eligibility requirements or particular focus for program participants (e.g., income eligibility, returning citizens)?
4. What kinds of outcomes should be required for a program to be considered successful?
5. Are there any industries beyond solar and stormwater management that may make sense for job training programs to focus on?
6. What types of skills or certifications are important for program graduates to have?

Youth Engagement and Education: Based on the conversation that took place at the last EAG meeting, consider what a concrete recommendation would look like as it relates to a dedicated workforce development program focused on young people:

1. Aside from Department of Employment services (DOES) and UDC, who should be involved and/or engaged in these conversations?
2. How would you define green jobs?

3. What trends are you all seeing in the workforce development space that would be profitable in the future?
4. How much time is needed for the academies/ certification programs to be launched?
5. What certifications need to be a component of the programs?
6. Would it be easier to establish a workforce development program for adults or students? Why? What features would one focused on young people need?

Equity Advisory Group Meeting – Agenda

FH Fauntery Community Enrichment Center

June 18, 2018 | 6:30 - 8:30 p.m.

Purpose

- Review and refine EAG recommendations draft document, and identify next steps the EAG could take to support implementation.
- Take a consensus vote on overarching EAG recommendations (page 2).
- Dialogue about how the EAG and DOEE will move forward with sharing the EAG recommendations and continuing collaborations.

6:15 pm **Participants arrive, gather their dinner and settle in**

6:30 pm **Welcome and Housekeeping**

- Framing remarks and agenda overview (facilitator)
- Introduction of new partners - if relevant (DOEE)

6:40 pm **Review of Where We've Been and Looking Ahead to Where We're Going Next**

- EAG Process (GCC)
 - Review of EAG process and intended outcomes from today's meeting (consensus vote)
 - Staying Engaged handout: considerations for the public meeting and for quarterly update calls
- DOEE Process (DOEE)
- Comments about the Silver Jackets' upcoming September meeting (U.S. Army Corps of Engineers Silver Jackets program)
- Q&A

7:00 pm **Overview of the draft *EAG Recommendations Summary* and Instructions for Breakout Group Process (GCC)**

1. Workforce Development: Ronda, Julia, Clyde, LeCount
2. Youth Engagement: Malik, Clifton, Ronnie, Dennis
3. Resilience Hubs: Marcellus, Justin, Theresa, Greyson, Zandra

7:05 pm **Parallel Workgroup Sessions** (staff facilitation and notetaking)

- Confirm draft EAG Recommendations on page 2 (*alert GCC of any recommended changes to this document as soon as this task is complete*) (10 min)
 - Do the draft EAG Recommendations accurately reflect your workgroup's recommendations for the District?
 - Any changes before it goes to the consensus vote?
- Confirm the content of the more detailed implementation summary (15 min)
 - Does the draft Implementation Summary accurately reflect your workgroup's discussions to date?
 - Is there anything that needs to be revised or that should be added?

Equity Advisory Group Meeting – Agenda

FH Fauntery Community Enrichment Center

June 18, 2018 | 6:30 - 8:30 p.m.

7:35 pm Workgroup Report Out and Consensus Vote (facilitator)

- Report Out: Notetakers present an overview of the changes each group made, with an emphasis on explaining any refinements to the overarching EAG Recommendations on page 2.
- Consensus Vote: Do you support submission of these recommendations to the District Department of Energy and the Environment?

8:00 pm Looking Ahead and Closing Reflections

- Staying Engaged handout: EAG responds to questions on the handout (facilitated by GCC and DOEE)
- EAG Members and District staff each answer the following questions: (facilitator)
 - What do you want to see next?
 - What are steps you can take to help make that happen?
 - What has participation in this process meant to you?

8:30 Adjourn

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

June 18, 2018 | 6:30 - 8:30 p.m.

Purpose

- Review and refine EAG recommendations draft document, and identify next steps the EAG could take to support implementation.
- Take a consensus vote on overarching EAG recommendations (page 2).
- Dialogue about how the EAG and DOEE will move forward with sharing the EAG recommendations and continuing collaborations.

6:15 pm **Participants arrive, gather their dinner and settle in**

6:30 pm **Welcome and Housekeeping**

- Framing remarks and agenda overview (**facilitator**)

If you recall at the start of this EAG process I cautioned you to recognize that if you're not at the table, you are on the menu. You have done a wonderful job of staying fully engaged in this process. But as today is the last EAG meeting that I will be facilitating, from here out your energy and effort is what is going to keep the EAG's work on track. We sincerely wish that we had more funding that could allow us all to stay engaged in this process together. But since we don't have an unending funding stream to keep me, GCC and all the supports we've been able to provide (dinner, babysitting, stipends) ongoing, it now is going to be up to you to keep the Equity Advisory Group's work moving forward. You may not have to stay engaged for three decades to see your recommendations get implemented, but it is likely going to take many months, if not, a few years to see your recommendations fully realized. I asked you in December and January if you were prepared to stay at the table for as long as it takes and you all said yes. But we know that life happens, so if, for any reason you need to step away from this process then you need to commit to bringing someone else to sit in your place so that your voices, ideas, and recommendations get fully realized and implemented.

- Introduction of new partners - if relevant (**DOEE**)

6:40 pm **Review of Where We've Been and Looking Ahead to Where We're Going Next**

- EAG Process (**GCC**)
 - Review of EAG process and intended outcomes from today's meeting (consensus vote)
 - [Staying Engaged handout](#): considerations for the public meeting and for quarterly update calls

Over the last six months, the EAG has worked together through monthly dialogues focused on shared learning about the history of inequitable development and environmental challenges in far Northeast Ward 7, developing relationships with each other and with DOEE and GCC staff, discussion of priorities for guiding implementation of the District's Clean Energy DC and Climate Ready DC plans, and development of implementation recommendations related to workforce development, youth engagement and resilience hubs. Tonight we are going to review and refine the overarching recommendations you have developed (page 2 of the draft Recommendations document) and bring them up for consensus vote following our workgroup breakouts. We hope to achieve consensus on these recommendations from the EAG to DOEE by the end of the evening, as well as saving time for looking ahead to the future of this work.

To that end, I want to point you to the Staying Engaged handout and share a little about what we can look forward to as far as a public meeting to share your work with the community later this year, as well as what DOEE has planned in terms of staying in touch with the EAG and keeping you updated on their work moving forward. We want to get your feedback and ideas on both of these topics - and will circle back to this handout and work through the questions outlined here at the end of the

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

June 18, 2018 | 6:30 - 8:30 p.m.

meeting.

- DOEE Process (DOEE)
- Comments about the Silver Jackets’ upcoming September meeting (*representative from U.S. Army Corps of Engineers Silver Jackets program*)
- Q&A
-

Overview of the draft **EAG Recommendations Summary** and Instructions for Breakout Group Process (GCC)

1. Workforce Development: Ronda, Julia, Clyde, LeCount
2. Youth Engagement: Malik, Clifton, Ronnie, Dennis
3. Resilience Hubs: Marcellus, Justin, Theresa, Greyson, Zandra

7:00 pm

Instruct the EAG to move into their breakout groups. Remind them that the consensus vote will be on the content on page 2 of the EAG Recommendations (in other words, we need to reach consensus on the overarching recommendations, not the full notes from each workgroup). Therefore, they should tackle their refinements to the EAG recommendations on page 2 first (approx 10 min) and submit final edits to the GCC support staff assigned to their group. GCC will capture these final edits in an updated version of page 2 that we can project for everyone to see as we are doing the consensus voting process.

After you’ve completed that first task, please use the remainder of your group time to review the workgroup notes and share any edits, clarifications or refinements that should be made in that section of the document to ensure it accurately reflects your group’s discussion.

We’ll end the workgroup sessions promptly at 7:30, so that we can reconvene and begin our workgroup report out and consensus voting process promptly at 7:35.

7:05 pm

Parallel Workgroup Sessions (staff facilitation and notetaking)

- Confirm draft EAG Recommendations on page 2 (*alert GCC of any recommended changes to this document as soon as this task is complete*) (10 min)
 - Do the draft EAG Recommendations accurately reflect your workgroup’s recommendations for the District?
 - Any changes before it goes to the consensus vote?
- Confirm the content of the more detailed implementation summary (15 min)
 - Does the draft Implementation Summary accurately reflect your workgroup’s discussions to date?
 - Is there anything that needs to be revised or that should be added?

7:35 pm

Workgroup Report Out and Consensus Vote (*facilitator*)

- Report Out: Notetakers present an overview of the changes each group made, with an emphasis on explaining any refinements to the overarching EAG Recommendations on page 2.
- Consensus Vote: Do you support submission of these recommendations to the District Department of Energy and the Environment?

Following the updates from each group, remind the EAG of the consensus voting process (below). Ask them to indicate their level of support for the full set of EAG Recommendations on page 2 using the thumbs up, thumbs sideways or thumbs down indicators.

Equity Advisory Group Meeting – Facilitator’s Agenda

FH Faunteroy Community Enrichment Center

June 18, 2018 | 6:30 - 8:30 p.m.

If anyone is a thumbs down, ask them to share why they are concerned enough to block consensus and what change(s) they would need to see in order to feel comfortable supporting these recommendations. Work through these discussions until the group is able to come to full consensus in support of the EAG Recommendations on page 2. (As needed, remind the group that they do not need to come to consensus on the full workgroup discussion notes that follow page 2. The goal is to get to consensus on the overarching recommendations on page 2.)

Once consensus is achieved, bring out the dessert to celebrate a job well done!

8:00 pm Looking Ahead and Closing Reflections

- [Staying Engaged handout](#): EAG responds to questions on the handout (facilitated by GCC and DOEE)

[GCC/DOEE talking points here as needed. May just be able to follow the questions in the handout.]

- EAG Members and District staff each answer the following questions: (facilitator)
 - What do you want to see next?
 - What are steps you can take to help make that happen?
 - What has participation in this process meant to you?

Facilitate the group through the above closing questions, with an emphasis on answering the first and second questions if time is short. Both the EAG and District staff should answer these questions.

Facilitated this section round-robin style by asking **each** person to respond to these questions succinctly.

8:30 Adjourn

Equity Advisory Group
FH Faunteroy Community Enrichment Center
June 18, 2018 | 6:30 - 8:30 p.m.

Pre-Meeting Homework

For Monday's meeting we are asking that you complete the following:

- **Review the draft EAG Recommendations document.** If possible, please submit any feedback in tracked changes to me by Monday morning. If not, come ready to the meeting to provide feedback during the session in your working groups.
- **Submit a bio and photo for that can be included in the final report.** If you prefer we can take a photo during the meeting. The bio should be 3-5 sentences. Consider answering:
 - What is your relationship to Far NE Ward 7 or the Watts Branch Tributary?
 - Why were you interested in being part of the EAG?
 - What related non-professional/professional experience do you bring?
 - What is something you love doing in your free time?
 - What is your hope for the future of Far NE Ward 7?

During the meeting, we will be taking a consensus vote on the recommendations (see page 2 of the Recommendations Summary). I am attaching the charter in case anyone wants a reminder on the consensus voting process.



Section 4

Online Outreach

January EAG Meeting

Mon. Jan. 29th, 2018 at 6:30pm
FH Faunteroy Community Enrichment Center
4800 Nannie Helen Burroughs Ave NE
Washington DC 20019

Please note that EAG members are expected to make every effort to attend all EAG meetings.

Name: *

.....

Will you be able attend

- ☐ Yes
- ☐ No

Please let us know of any dietary restrictions

- ☐ Vegetarian
- ☐ Vegan
- ☐ Gluten-free
- ☐ None
- ☐ Other:

Will you need childcare at this meeting

☐ Yes

☐ No

If yes, how many children and what ages?

Will you need transportation assistance?

☐ Yes

☐ No

Anything else we should know?

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Looking Ahead to March

Please provide feedback to help us guide the agenda for the next meetings

1. Name:

2. Based on the discussion of the EAG purpose and priorities, what questions do you have?

3. Based on the discussion of the DC government plans, what questions do you have?

4. Did you hear anything in either of these plans that you want to dig into more?

5. What types of information would be most helpful moving forward?

Check all that apply.

	Low Priority	Medium Priority	High Priority
An overview of existing District programs related to climate and energy (e.g. RiverSmart Homes, community Stormwater Solutions Grants, Weatherization Assistance, Affordable Solar)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A briefing on an Army Corps flood analysis of the Watts Branch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A briefing on Groundwork Anacostia's current projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A briefing on DC Promise Neighborhood Initiative's East of the River projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Examples of how other communities address issues similar to EAG's top priorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Presentation from other District agencies on related initiatives (provide more details on which agencies/topics below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Please provide more details on any of your answers above or make additional suggestions.

7. Any other comments (food requests, feedback on past meetings, etc.)?

Mid-term evaluation

Thank you for your participation in the Equity Advisory Group. Your honest feedback and perception of this project so far is incredibly valuable. Please take 20 minutes to answer this questionnaire which will only be seen by an independent evaluator. Information will not be attributed to you specifically, rather we will report out the overall results.

Please provide an answer for every question.

Please complete this evaluation survey by Saturday March 31st.

1. Name (optional)

2. Had you ever attended a community meeting hosted by any agency of the DC government before joining the EAG?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Other: _____

3. Before participation in the EAG, did you feel that any DC Government agencies wanted to hear from the community?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Other: _____

4. Do you understand the climate risks to DC?

Mark only one oval.

	1	2	3	4	5	
No understanding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Deep understanding

5. How important were each of the following factors in your ability to participate in the EAG:

Check all that apply.

	Low importance	Medium importance	High importance
Meeting dates and times	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of childcare	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stipends	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. In relation to the previous question, do you have any suggestions that will ease your ability to participate?

Please respond with your level of agreement to the statements below.

7. I have a clear understanding of the purpose of the Equity Advisory Group.

Mark only one oval.

	1	2	3	4	5	
No understanding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Deep understanding

8. Being part of the EAG is beneficial to me personally.

Mark only one oval.

	1	2	3	4	5	
Not beneficial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very beneficial

9. Being part of the EAG is beneficial to my community.

Mark only one oval.

	1	2	3	4	5	
Not beneficial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very beneficial

10. Do you feel that your time and expertise is valued and respected as a member of the EAG?

Mark only one oval.

	1	2	3	4	5	
Not valued	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Highly valued

11. Have the meetings have allowed you to provide feedback?

Mark only one oval.

☐ Yes

☐ No

☐ Other: _____

12. Do you feel that your feedback was heard?*Mark only one oval.*

	1	2	3	4	5	
Not heard	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Heard loud and clear

13. Does the project leadership seem flexible in changing the meeting plans or meeting goals to respond to the participants?*Mark only one oval.*

	1	2	3	4	5	
Not flexible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very flexible

14. Do you think there has been direct and effective discussion of environmental justice and historic patterns of racial discrimination and exclusion ?*Mark only one oval.*

	1	2	3	4	5	
Not direct/effective	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very direct/effective

15. Do you feel prepared to start making recommendations?*Mark only one oval.*

☐ Yes

☐ No

☐ Other: _____

16. What do you need to begin making recommendations?

Looking Forward to April

This section is not for the evaluation but will be used as the post-meeting feedback form that the project team will use to plant he next meeting.

PLEASE COMPLETE THIS SURVEY BY THIS THURSDAY MARCH 29TH

17. Based on the discussion at the March meeting, what questions do you have?

18. Which strategies or actions from the plans are you most interested in working on?

19. What additional information would be most helpful moving forward? Who would you like us to bring to the table as we begin developing recommendations?

20. What other recommendations do you have for future meetings? Please share any and all comments.

21. Are you interested in helping to review agendas?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Maybe

EAG Priority Actions

Please indicate below the areas that you're interesting in exploring in more detail over the next three meetings. Please respond by April 2, 2018.

Our next meeting will be on April 23rd.

1. Name

2. Please prioritize the following options that the EAG should focus on (1 being least important and 7 being most important). Please choose only one response per column.

Mark only one oval per row.

	1	2	3	4	5	6	7
Job & workforce development (CCB.13; CCB.7; NC14.5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth programming & education around climate/energy (CCB.13; NC12.2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increasing public awareness related to flood risks and flood insurance (BD 11.1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Educating residents most vulnerable to climate change (NC12.2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Implementing neighborhood scale resilience solutions (NC 15.1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exploring the creation of community resilience hubs (NC 15.2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increasing access to solar energy in Far NE Ward 7 (CRE.5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. If assigned to a working group, what topic would you most want to work on?

Mark only one oval.

- ☐ Job & workforce development
- ☐ Youth programming & education around climate/energy
- ☐ Increasing public awareness of flood risks and flood insurance
- ☐ Educating residents most vulnerable to climate change
- ☐ Implementing neighborhood scale resilience solutions
- ☐ Exploring the creation of community resilience hubs
- ☐ Increasing access to solar energy

4. What would be your second choice?*Mark only one oval.*

- ☐ Job & workforce development
- ☐ Youth programming & education around climate/energy
- ☐ Increasing public awareness of flood risks and flood insurance
- ☐ Educating residents most vulnerable to climate change
- ☐ Implementing neighborhood scale resilience solutions
- ☐ Exploring the creation of community resilience hubs
- ☐ Increasing access to solar energy

5. Any other comments or questions?

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Looking forward to May 7th

Please answer the following questions by Thursday April 26, 2018

Name:

.....

Based on the discussion at the April meeting, what questions or concerns do you have?

.....

Are you comfortable with the decision to continue working within the same three working groups (jobs, youth, resilience hubs)

☐ Yes

☐ No

☐ Other:

What additional information would be most helpful moving forward (people, resources, homework)?

.....

Which of the potential June meeting dates could you attend?
Please check all that apply.

☐ June 4, 2018

☐ June 18, 2018

☐ June 25, 2018

What other recommendations do you have for future meetings?
Please share any and all comments.

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Looking forward to June

Thank you all for a great meeting on Monday. Our next meeting is scheduled for June 18th. Please provide some feedback that will help us shape the agenda.

Name

.....

Given that we have one more official meeting, what questions or concerns do you have?

.....

Based on your small group, what is most important to you to include in the final recommendations?

.....

Based on what you heard from the other two groups, do you have any questions or additional ideas for their recommendations?

.....

In order for you to consider this EAG experience successful, what would need to happen? What would be nice to happen?

.....

How would you most like to see ongoing accountability on implementation of your recommendations?

.....

Do you have any ideas for how we could hold a successful community meeting in August with a larger audience?

.....

Would you be interested in continuing to meet after the EAG grant-funded process ends in June? What would an extended process ideally look like?

.....

Any other feedback?

.....

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Post-June EAG Meeting Feedback

Help us make this public meeting happen

* Required

1. Name: *

2. Are you comfortable with the EAG Recommendations document as drafted (see doc here: <http://bit.ly/2zbTDV8>) *

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Maybe

3. If no or maybe, please explain your concerns.

Public Meeting

Help us plan how to share your recommendations with the wider community

4. How important are the following goals for the public meeting? **Mark only one oval per row.*

	Not important	Somewhat important	Very important
Publicizing the EAG's recommendations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refining the EAG's recommendations with community input	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Connecting to partners who may be key to implementation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharing the story of the EAG process and lessons for community engagement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Educating the community about climate and energy plans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identifying next steps for the EAG's recommendations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Connecting with community members interested in helping to develop future advocacy strategies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. If you like, please comment on any of your answers above?

6. Which planning committee's are you willing to serve on? (you may choose more than one)*Check all that apply.*

- ☐ Marketing and publicity (help reach out to your fellow community members, identify convenient venue, and strategies to ensure participation)
- ☐ Engaging community leaders (identify and help invite leaders from community-based organizations, ANCs, government agencies)
- ☐ Meeting content (help build the agenda for the meeting)
- ☐ Other: _____

7. Would you be comfortable speaking at the public meeting?*Mark only one oval.*

- ☐ Yes
- ☐ Yes, if I am provided coaching
- ☐ No

8. What help might the project team offer to build your comfort in presenting at the public meeting?

9. Would you be willing to table at National Night Out on Tuesday August 7, 2018 (<https://mpdc.dc.gov/page/national-night-out>)

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Maybe

10. Should we partner with Silver Jackets and include a discussion of flood risks along the Watts Branch tributary during our public meeting?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Maybe

11. Any ideas for meeting venue?

12. Who do you think needs to be in the room?



Section 5

Public Meeting Materials

Equity Advisory Group - Community Breakfast Meeting
September 8, 2018 10:00 am - Noon
HD Woodson High School Gymnasium
540 55th St NE, Washington, DC 20019

Purpose

- Provide an overview of climate related risks for Ward 7
- Share community-driven recommendations from the Equity Advisory Group (EAG) to the Department of Energy and Environment (DOEE)
- Explore resources available to address risks and improve energy efficiency

10:00 am **Participants arrive, gather breakfast, and find a table**

10:10 am **Welcome and Housekeeping**

- Overview of the agenda
- Introductory remarks from Vicki Arroyo (Georgetown Climate Center)
- Introductory remarks from CM Gray (Ward 7)

10:20 am **Climate Change and Ward 7**

- Introduction to climate risks
- Climate change activity

10:50 am **The Equity Advisory Group Process**


- Overview of the process the Equity Advisory Group used
- Q&A

11:00 am **The Equity Advisory Group Recommendations**

- Overview of recommendations
- Neighborhood-scale resilience hubs
- Workforce development in resilience economy jobs
- Workforce development for ward 7 youth
- Endorsing the EAG recommendations

11:35am **Concluding Thoughts and Resource Tables**

- Introduction to resource tables
- Time to visit resource partners



YOUR WARD 7 EQUITY ADVISORY
GROUP INVITES YOU TO A
COMMUNITY LEARNING SESSION &

BREAKFAST IS ON US!

Members from our community have spent the last year meeting with representatives from the Department of Energy and Environment to develop recommendations on how to make Ward 7 stronger

LEARN ABOUT OUR
RECOMMENDATIONS AND SHARE
YOUR THOUGHTS

Tentatively September 8, 2018 10:00 am - Noon
HD Woodson High School
540 55th St NE, Washington, DC 20019
More info: www.sustainabledc.org/ward7meeting/

WHAT DO MUFFINS HAVE TO DO
WITH FLOODING?

NOT MUCH

BUT BOTH WILL BE
FEATURED AT OUR
COMMUNITY
BREAKFAST



Members from the Ward 7 community have spent the last year meeting with representatives from the Department of Energy and Environment to develop recommendations on how to make Ward 7 stronger

LEARN ABOUT OUR
RECOMMENDATIONS AND SHARE
YOUR THOUGHTS

Tentatively September 8, 2018 10:00 am - Noon
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This project is part of a Partners for Places Equity Pilot Initiative - a project of the Funders' Network for Smart Growth and Livable Communities. We would like to thank Funders' Network for Smart Growth and Livable Communities, Prince Charitable Trusts, and the Morris & Gwendolyn Cafritz Foundation for their generous support.

We also extend a special thank you to the Equity Advisory Group in Far Northeast Ward 7 for working diligently to develop thoughtful recommendations and for informing the lessons in this guide.

Finally, thank you to Georgetown Climate Center for serving as a committed community partner and climate adaptation technical advisor. This project would not have been possible without the expertise, diligence, and the significant time Georgetown Climate Center devoted to supporting this work.

